YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution   TYAGBIR HEM BARUAH COLLEGE

- Name of the Head of the institution   Dr. Ajit Hazarika

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   9435183351

- Mobile No: 7002186618

- Registered e-mail   tyagabirhbcollege1963@gmail.com

- Alternate e-mail   hajit68@yahoo.com

- Address   Tyagbir Hem Baruah College, Jamugurihat, Karchantola-784189, Sonitpur, Assam

- City/Town   Jamugurihat

- State/UT   Assam

- Pin Code   784189

2.Institutional status

- Affiliated / Constitution Colleges   Affiliated

- Type of Institution   Co-education

- Location   Rural

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Gauhati University**

- Name of the IQAC Coordinator **Sumanta Rajbanshi**

- Phone No. **9859185457**

- Alternate phone No. **9101856532**

- Mobile **9859185457**

- IQAC e-mail address **iqacthbcollege@gmail.com**

- Alternate e-mail address **sumantarajbanshi@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://iqac.thbcollege.in/uploads/aqar/AQAR_2022_2023.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://thbcollege.in/uploads/academic_calender_files/academic_calender_2023_24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C++**	**--**	**2004** **16/09/2004** **15/09/2009**	**16/11/2004**	**15/11/2009**
Cycle 2	**B**	**2.23**	**2012** **10/03/2012** **09/03/2017**	**10/03/2012**	**09/03/2017**
Cycle 3	**B**	**2.26**	**2021** **31/03/2021** **30/03/2026**	**31/03/2021**	**21/03/2026**

6.Date of Establishment of IQAC   **06/04/2000**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr Rasna Rajkhowa	Goverment	INSA	2023-2025	602000

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Introduction of New Courses: This year, new courses were introduced, including the Integrated Teacher Education Programme (ITEP) and Postgraduate (PG) courses in English at Gauhati University, to enhance academic offerings and provide broader opportunities for students.

National Education Policy (NEP) 2020: Teachers and students were oriented towards the National Education Policy (NEP) 2020 through seminars and induction programs. A seminar was specifically organized on 18th November 2023 to facilitate the smooth implementation of NEP and ensure alignment with its objectives.

Awareness Programmess: Awareness programmes were conducted in nearby secondary schools by the Extension Cell address important social issues such as child marriage and superstition, highlighting the

institution's role in promoting social change.

Cultural Heritage Awareness: Initiatives were undertaken to promote awareness among students about the region's rich cultural heritage, with lectures and workshops focused on the Bhaona culture,especially the Barechahariya Bhaona Mahotsav of Jamugurihat.A new SEC (Skill Enhancement Course) paper for 3rd Semester students on Barechahariya Bhaona was introduced with the approval of Gauhati University, providing students with more opportunities to develop practical skills alongside their academic studies.Various inter-college and inter-district competitions, including debates and music contests, were held to encourage students' extracurricular development and foster healthy competition.

Entrepreneurship Development: Workshops on vermicomposting, organic plantation, and mushroom farming were organized to promote entrepreneurship among students. Additionally, a vermicomposting and a mushroom production unit was inaugurated in the college to provide hands-on experience.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Initiative to be taken for publication of multidisciplinary peer review journals/edited books from the college.	**1. 2. Silhouette, Trauma Studies: Violence, Memory and Recovery , 1st Edition, A bilingual peer reviewed book (ISBN-978-93-93890-96-2) published in September, 2024. (2)North-East India: Land and People:,A collection of research article(isbn: 978-93-5860-489-4)was published in August,2024.Two more books are set to be published soon—Barechahariya Bhaona (ISBN 9789334165005) and Chinta Prabah (ISBN 9788196051617), a collection of research articles.**
Initiatives to be taken for introduction of Skill Courses and P.G courses in different subjects with due consideration of the need of the students.	**P.G. programme in English has been started from this year and clases are going on for the session 2024-2025. Additionally SEC in Barechahariya Bhowna introduced for B.A./B.Sc. 3rd Semester students under the initiative of the college..**
The Tea companies, ONGC and OIL should be approached for infrastructural and academic development of the college under CSR projects.	**A hostel for yhe girls of the Tea Community is being constructed with funds from the Tea Board.**
Collaborative initiatives in the field of Horticulture, Apiculture, Pisciculture etc. to be stepped up for resource generation, and development of the spirit of entrepreneurship among the students.	**Entrepreneurship development initiatives in collaboration with Bharali Pariya Kanyaka Bahumukhi Krishi Pam taken in the college.**

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC with Governing Body	23/12/2024

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Designation	Principal
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Name	Date of meeting(s)
IQAC with Governing Body	23/12/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	19/12/2024

15.Multidisciplinary / interdisciplinary

Tyagbir Hem Baruah College, affiliated with Gauhati University, follows the curriculum set by the university, which limits its ability to offer multidisciplinary or interdisciplinary courses. The college is also focused on expanding its range of certificate courses across various fields. It offers two streams—Arts and Science—and has introduced the Integrated Teacher Education Programme this year, in alignment with the NEP 2020, in both streams.The college is working to adopt a more multidisciplinary approach by introducing new Skill courses, such Mushroom Cultivation, Vermicomposting etc.Presently 31 Skill Enhancement Courses (SEC) are available in the college for the students under the NEP2020.

16.Academic bank of credits (ABC):

Tyagbir Hem Baruah College is affiliated with Gauhati University, and as such, the credits earned by students are recognized in accordance with the university's guidelines. The affiliating university is also registered under the National Academic Depository (NAD).Befoer the admission process awareness is created among the students regarding Academic Bank of Credits (ABC) and hands on training is conducted.

17.Skill development:

T.H.B. college is affiliated to Gauhati University and does not have authority for preparing and implementing its own curriculum .So far skill development is concerned T.H.B. college is offering skill development courses in Tally, C ,C++ in computer application. In addition to that Tyagbir Hem College has introduced various skill courses for the FYUGP BA/BSc courses and the ITEP students.Training and production units of Vermicompost and Mushroom have been opened in the college.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language,

culture, using online course)

To promote the integration of local language, art, and culture, Tyagbir Hem Baruah College plans to incorporate activities into the curriculum, such as literary events and discussions in local languages. These activities will offer extra credit to students and enhance their understanding of local traditions and heritage of the country. Frequent field trips to local heritage sites and museums help students appreciate the value of their culture, boosting both tourism and cultural awareness. The college offers undergraduate programmes in Assamese and Nepali literature and implement the affiliating university's policies to incorporate the Indian Knowledge System into the curriculum. Gauhati University's curriculum includes provisions for dissertations and field trips, providing opportunities to integrate cultural learning.The college is committed to raising awareness about the region's rich cultural heritage, with a focus on Barechahariya Bhaona. Special lectures, workshops, and collaborations with local organizations further support this initiative. Courses like Understanding India and yoga workshops are offered at T.H.B. College to provide students with valuable exposure to the Indian Knowledge System. These programs aim to deepen students' understanding of India's cultural, philosophical, and spiritual traditions, enhancing their academic and personal growth.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Outcome-Based Education (OBE) framework outlined in the NEP focuses on competency, standards, benchmarks, and the attainment of targets. It incorporates three key elements: the theory of education, a systemic educational structure, and a specific approach to instructional practices. T.H.B. College is committed to meeting these objectives and achieving the desired outcomes in alignment with the structural curriculum provided by Gauhati University. The college is fully prepared to implement OBE principles to ensure the academic development and success of its students.The college takes all initiatives to make the students and teachers aware of the outcomes of the programmes offered.

20.Distance education/online education:

During the Covid-19 pandemic, educational institutions in the country has increasingly involved in using the digital platforms for engaging classes, conducting conferences and seminars. As a whole both teachers and students have got well experienced the online teaching and evaluation process through different software. At present T.H.B. college has a distance learning study centre of IDOL and KK Handique State Open University through

which offers different certificate, Diploma, and Degree programmes (UG nad PG). A large number of students have benefitted from that.The college has also opened in this year a 'Centre for Distance and Online Education' under Tezpur University for different PG courses.

Extended Profile

1.Programme

1.1	**32**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	**1729**
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	**855**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**327**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**39**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

Number of Sanctioned posts during the year

54

File Description	Documents
Data Template	View File

4.Institution

4.1	**45**
Total number of Classrooms and Seminar halls	
4.2	**31.82**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**75**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college executes the curriculum designed by the affiliating university and ensures its timely and effective delivery in a well planned manner with involvement of all the faculty members and committees constituted to serve the purpose. The academic calendar is instrumental in implementation of the curriculum and performance of the scholastic as well as non-scholastic activities. The departments also organize different activities and prepare teachinglearning materials. Before commencement of classes the principal circulates a general class routine prepared by the Routine Committee based on the inputs from the HoDs. Both theory and practical classes are arranged for each and every course as per requirement and guideline of the university. The department heads take responsibility of allotting the classes to the teachers

considering their interest and area of specialization. The teachers use ICT besides following conventional methods of teaching .Completion of the syllabus is purely maintained by the respective departments, but the principal makes time to time revision of curriculum transaction in meetings of the Academic Council. Student feedback and performance of the students in Internal Examinations also help the authority to assess the progress of curriculum delivery. The college offers infrastructural support for smooth and fruitful delivery of the curriculum.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://thbcollege.in/uploads/academic_calender_files/academic_calender_2023_24.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared at the beginning of each academic session in line with the University's calendar consisting of various curricularand co-curricular activities. The calendar is displayed on college website and notice boards. It is updated and revised as per change introduced by the university. The members of the Routine Committee prepare the class routine at the beginning of a semester as per the academic calendar and the guidelines of affiliating university for the number of credit hours for each subject. Then the class routine is circulated in the departments and modified if required. The departments also prepare their own class routines with allotment of classes to the individual teachers. Departmental routines are circulated through the Whatsapp groups and notice boards. Allotted classes are done by the respective faculty members of the departments. Continuous Internal Assessment ideally accounts for 20% of the total marks allotted to a course or paper. For CCE sessional exeminations, class tests, class attendance, projects, assignments are used as tools and everything is planned in compliance with the academic calendar. Academic Council monitors progress of the courses and takes important decisions regarding implementation of the calendar and other academic issues.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://thbcollege.in/uploads/academic_calender_files/academic_calender_2023_24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

29

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

29

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Programme on code of conduct at the beginning of every semester helps informing students about the rules and ethical valuesto be strictly followed in the college. A Handbook of Professional Conduct and Guidelines is there in the college website. Various Subjects of the carriculum helpin making students aware of our heritage and value system. Such subjects help in inculcation of the precious human qualities. The college also celebrates important national and international days with a view to nurturing a feeling of unity and brotherhood. The college organizes activities to sensitize the students towards gender discrimination and rights of women. The Equal Opportunity Cell, Students' grievance redressal cell, Women's Cell and Internal Complaint

Comliance Committee organize seminars/sensitization programmes and observe important days for awakening the society towards preservation of women's dignity. CCTV surveillance in theentire college campus ensures security of women. The college has a sprawling green campus with trees and vegetation. Plantation, sustainable use of natural resources is a very old practice here. For years the college has been trying to preserve the precious plant verities in the college with involvement of the students and teachers.The curriculum also offers scope to sensitize the students towards various ecological issues.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

229

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://thbcollege.in/uploads/iqac/feedback_form/feedback_report_2023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2500

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1247

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow and advanced learners are identified by the teachers through classroom discussions, quizzes, sudden tests, previous Board results, unit tests, and class seminars. Slow learners: The slow learners are provided counseling by the teachers and special attention is given to them. They are provided with special study materials like notes, question answers by the teachers .Tutorial classes/Private counseling offered to them helps the students overcome difficulties in comprehension of classroom lectures and keep pace with other students. Mentoring system also helps the teachers to clarify their doubts and address their personal problems. The teachers also discuss the questions and answers in the classroom in detail keeping in mind their special needs.Special tests are conducted for them. Advanced learners: The teachers' attempts are always there to ignite their minds and inspire them to be more ambitious in their academic pursuits. The teachers make attempt to motivate the students to research oriented activities by entrusting them with more responsibilities in group discussions, seminars, projects etc. Some of the departments also motivate and inspire them with awards for good

results. They are given responsibilities to lead the college onvarious occasions.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1729	**48**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute upholds a learner-centric approach and encourages quest for excellence. Teachers always attempt to create a learning environment where students are active participants as individuals and as members of collaborative groups. Such an ambience helps students nurture their ambitions and develop their intellectual acumen. It encourages them to accept responsibility for their own learning. Teachers' efforts are always there to accommodate diverse learning needs, ensure efficient classroom management for equitable access to technology and other apparatus in the classroom. The institute gives the students an environment where their work is valued and appreciated. Teachers always encourage collective activities like departmental seminars, group discussions, debates and quizzes on subject related topics in their respective departments that help in removing boredom and monotony of normal routine works and offer students opportunity to demonstrate their creative ability, leadership qualities and organizational capacity. A friendly ambience is always prevalent in the departments inspires the students to approach their teachers for clarification of any doubts. Such informal interactions are conducive to leading discussions beyond limits of syllabus. Teachers also make use of ICT tools, lead students on Industrial Visits, Field Trips and Surveys, Projects writing etc.

for giving themexperience of experiential, observational and participative learning.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	[https://thbcollege.in/home/project_work_field_work](#)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Faculty members follow both traditional and technology enabled methods for teaching.

1. The college has nine classrooms with projectors. The projectors are used by the teachers during lectures, departmental seminars, display of video clips/movies etc.

2. For transaction of notes, old question papers , university, departmental and college notifications, departmental and university examination routines etc. WhatsApp, Zoom and Google classrooms are used as platforms. Online platforms like Zoom, Google Meet, Google Classroom are used by the teachers for special discussions on topics from the syllabus.

3. Online platforms are used for conduct of webinars, online lectures on topics from the syllabus and as per requirements of the students

. 4. Internal Marks of the students are uploaded by all the departments online.

5. Workshops/training programmes are held on use of different cheap but useful software and regarding handling of e-resources by the teachers.

6. E-platforms are also used for running the mentoring system effectively and smoothly. 7. Google forms are used for collection of information/feedback from students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://thbcollege.in/home/ict_facilities_gallary

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

508

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At the very beginning of each semester students are offered an outline of the tasks to be mandatorily accomplished as part of the continuous evaluation system. Tools such as sessional examinations, group discussions, and class tests are used as major tools for assessing continuous development of the students. Examinations for honors subjects are held by the respective departments and for the regular courses are organised centrally. Question papers are set by the teachers from the departments. Regarding conduct of examinations, decisions are taken by the Academic Committee. Students failing to appear in the examination for genuine reasons are given another chance after due notification. Marks obtained by the students are displayed on the notice boards by the departments. Evaluated answer scripts are shown to the students of the regular courses if they want. The honours students are shown their answer scripts and their strength and weakness are discussed. Part of the marks for internal

assessment are also obtained from participation and performance of the students in group discussions, seminars,writing of assignments and other scholastic/non-scholastic activities, besides class attendance. The teachers are always ready to clarify the doubts and enquiries raised by the students regarding the process of assessment.

File Description	Documents
Any additional information	View File
Link for additional information	https://onlinegu.in/index.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The end semester or final examinations are conducted by the affiliating Gauhati University. All examination related grievances of the students are received in the form of written application (as per the university guidelines) from the students and forwarded to the University for rectification after thorough verification at the institution level. The college sorts out the grievances raised by the students depending on the nature of problems through office assistants. The Principal deputes office assistants dealing with examination, to register the grievances of the students at the University examination branch for the earliest solution. There is also online mechanism for registering examination related grievances via Integrated University Management System by the affiliating university. All issues raised by the coordinator are addressed by the technical staff of the affiliating university. Regarding students' grievances related to internal assessment or sessional examination, the responsibility lies with the respective departments. Doubts and enquiries of the students regarding marks obtained in the sessional examinations are clarified by teachers concerned, and necessary measures are taken as and when required.

File Description	Documents
Any additional information	View File
Link for additional information	https://guportal.in/GRV/GRV_Complaint_Mst. aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As an affiliated college under Gauhati University, Tyagbir Hem Baruah College follows the rules set by the university in implementation of the Under Graduate curriculum designed for the Honours and General courses in Arts and Science. 1. At the beginning of every semester induction classes are held for introducing the subject to the students. 2. Soft copy of curriculum and Learning Outcomes of Programmes and Courses are made available on the college website for instant reference. The importance of being aware of the learning outcomes is communicated to the teachers time to time in every meeting of the Academic Council and staff meeting. 3. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through tutorial classes. The mentors also play an important role in this connection. 4. The college has an Academic Council consisting of the department heads and Nodal Officers and headed by the Principal. The Council discusses, time to time, if the classes and practical activities are being conducted on proper direction towards realization of Program outcomes, program specific outcomes and course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://thbcollege.in/uploads/iqac/programme_outcome/Programme%20Outcome%20NEP-2020.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college adopts the following measures for evaluating attainment of program outcomes, program specific outcomes and course outcomes by the students.

1. Results of the external examinations offer a major tool for measuring students' attainment of program outcome, program specific outcome and course outcome.

2. Internal Assessments are continuously and comprehensively carried out by the departments also inform about students' progress.

3. Quizzes, group discussions, seminars etc. are organized by

thedepartments to assess students' attainment of various skills and knowledge.

4. Viva voce of Practical Examinations conducted in some of the departments offer information regarding students' achievements.

5. Records of students' participation in different activities like tree-plantation; NSS, etc. also help to evaluate their awareness of their responsibilities towards environment.

6. The students are assigned home assignments on a particular topic/ course to measure their knowledge and skills.

7. Feedback from students, alumni, and guardians are also collected in this regard. The analysis of the data by the Academic Audit Committee serves a good picture of the achievements of the students and their opinions on their experience of achieving declared outcomes of the course.

8. Alumni groups of the departments also offer information of achievements of desired outcomes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://thbcollege.in/uploads/iqac/programme_outcome/Programme%20Outcome%20NEP-2020.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

327

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://thbcollege.in/uploads/iqac/feedback_form/feedback_report_2023-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

6.20

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.indiascienceandtechnology.gov.in/organisations/national-academies/indian-national-science-academy-insa-new-delhi

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

42

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The faculty members actively engage with neighboring schools by organizing sensitization programs on various pertinent issues and providing subject-specific counseling to address doubts and concerns. These initiatives aim to create awareness among students about pressing societal issues and foster a sense of responsibility to combat prevalent challenges.

In the past year, several awareness programs were conducted across schools in the greater Jamugurihat area, including Amdara High School, Panpur Higher Secondary School, Jamuguri Academy, Sonitkonwar Gajen Baruah High School, and North Jamuguri High School. These events saw the participation of hundreds of students. Faculty members delivered lectures on topics such as superstitious beliefs and child marriage, encouraging the students to critically evaluate and mobilize against these social evils.

Additionally, the college organized a cleanliness drive involving volunteers from the NCC, NSS, and various departments. A health check-up camp was also conducted on February 29, 2024, in collaboration with North Jamuguri PHC, benefiting students and members of the community.

File Description	Documents
Paste link for additional information	https://iqac.thbcollege.in/uploads/extension_activities/2023-24/extension_activity.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

7

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

08

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has been making constant effort towards elevation of crucial elements of learning environment. The college has 53 no of classrooms including 9 classrooms with projectors. CCTV surveillance has been installed in most of the class rooms. Five new classrooms with area of (with total area of 1125 sq. ft) have been constructed in this year. Every science department has its own well equipped laboratory. The departments of Education and Geography have also their own laboratories. The college has a well equipped library with spacious reading rooms for the teachers and students. The library has a rich and constantly growing collection of books and journals. The libraryis fully automated and is an active member of INFLIBNET. The SOUL 2.0 Library Management Software is used in the library, Bar-coding is complete and Online Public Access Catalogue (OPAC) is available through KIOSK machine. There is a Computer Lab for students and staff. The college has 47 Computers used for the purpose of admission and official work. Relevant Software for use in different departments like MATLAB, SPSS etc. are available .For Power Backup a Generator of 50KVA and UPS with the capacity of 2KVA are available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://thbcollege.in/index.php?home/other_facilities#

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides a robust range of facilities for both indoor and outdoor sports. Students can engage in indoor games like Carrom, Chess, and Panja, while outdoor activities include Cricket, Football, Javelin throw, Discus throw, and Athletics, all supported by a well-equipped stadium and dressing rooms. Permanent courts for badminton, volleyball, and basketball are available, along with table tennis tables for daily use.

Students can borrow sports equipment such as badminton racquets and cricket bats from the college for practice. Additionally, the college organizes workshops in football and volleyball, led by experienced coaches, to nurture student talent.

A gymnasium is also accessible for both students and faculty. The college emphasizes holistic well-being by offering programs on yoga, mental health, and stress management, featuring experienced resource persons.

Cultural activities are an integral part of college life, with events held during college week and a well-equipped auditorium named Harakanta Gogoi Memorial Auditorium for various programs. The college also prepares students to participate in the Youth Festival organized by the affiliating university.

Notably, the college successfully hosted two major events: the Zonal Youth Festivals of Gauhati University in September 2022, involving 25 colleges, and the 50th Combined Annual Training Camp (CATC) in July 2023, which saw participation from 1200 NCC cadets across the state.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://thbcollege.in/index.php?home/other_facilities#

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://thbcollege.in/home/ict_facilities_gallary
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20.53

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Local Area Network (LAN) utilizing ILMS Software for University Libraries (SOUL) has been implemented to automate the library's internal activities and services, incorporating a barcoding system to facilitate quick transactions of library resources. The College Library is an active member of INFLIBNET, Ahmedabad, and is equipped with internet connectivity for accessing electronic resources.

Library Management Software (LMS): The library operates with SOUL

2.0 Library Management Software, which catalogs all available books. An upgrade to SOUL 3.0 is currently in progress.

Online Public Access Catalogue (OPAC): The library offers OPAC services through the SOUL 2.0 LMS. Students, faculty, and other users can access the OPAC via a KIOSK machine.

Barcoding: The library has implemented a computerized circulation system that uses barcoding technology. All books are barcoded, enabling efficient circulation for students and faculty.

Additionally, the library is a member of the National Digital Library of India (NDLI) and has obtained membership in NLIST (National Library & Information Service for Scholarly Content), providing access to a wealth of electronic resources through the N-List program.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://thbcollege.in/home/central_library

4.2.2 - The institution has subscription for the A. Any 4 or more of the above **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.73

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

80

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college regularly updates its IT facilities, including internet services. New equipment, such as computers, LCD projectors, and software, is acquired as needed. Internet access is available in the office, library, and IQAC room through a state-run BSNL fibre connection. The library software was upgraded from SOUL 1 to SOUL 2.0 in 2014, and an order has been placed for the upgrade to SOUL 3.0. The college subscribes to the N-LIST e-resource program, managed by INFLIBNET in Ahmedabad.

The entire admission process, including renewals, has been fully transitioned to an online format using Admission Version 2.0. In the 2018-19 academic year, the office was fully automated with Academic DCL software provided by Android IT Firm, Guwahati. A certificate management system was also installed this year to facilitate the issuance of certificates to graduates.

Additionally, the college has installed two LCD monitors—one in the conference hall and another in front of the office—for displaying notices and hosting various programs in an open space. An Employee Leave Management System was introduced on April 1, 2023.

Very recently ,a highspeed railwire broadband connection has been installed.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://thbcollege.in/home/ict_facilities_gallary

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.77

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Library Committee oversees the purchasing of books based on recommendations from various departments. The college authority acquires laboratory equipment and materials in consultation with the relevant departments. Major and minor construction projects are initiated based on decisions made by the Governing Body (GB).

Equipments, such as computers and projectors, aremaintained and repaired by part-time workers, while permanent staff are responsible for cleaning and maintaining classrooms and taking care of the laboratory apparatus, Sports facilities are well-managed in collaboration with the Students' Union and the designated faculty member in charge. Student representatives communicate with the administration regarding the development of sports facilities, and appropriate actions are taken, with GB consent as necessary.

To support student welfare, the college has several initiatives, including a Complaint Compliance Cell, Grievance Redressal Cell, Women's Cell, IQAC, Disciplinary Committee, Equal Opportunity Cell, Career Guidance and Counselling Cell, Students' Union, THB College Guardians' Forum, and T.H.B. College Alumni Association. The Academic Council is responsible for addressing all academic matters.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://thbcollege.in/home/cells_committee

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

460

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

18

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://iqac.thbcollege.in/index.php?home/ quality_initiative
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

193

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

193

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	*View File*
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

40

File Description	Documents
Self-attested list of students placed	*View File*
Upload any additional information	*View File*

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

126

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	*View File*
Details of student progression to higher education	*View File*

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

`14`

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`03`

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Union of the college is an integral part of administrative, academic and non-academic set up of the college.Students' involvement in various activities is ensured through the Union. It acts as the mouthpiece of the student community and conveys their grievances to the concerned authorities for discussion and amicable solution.Important decisions are taken by the college authority in regard to infrastructure, facilities for teaching- learning etc. The Students' Union organizes and conducts various co-curricular and extra- curricular activities under the guidance of teachers-in-

charge. It plays a major role in literary, sports and cultural events of the college and organises College Week. It also takes initiative in selecting teams from the college to participate in programmes organized by other institutes. The students's representatives also play active role in organizing workshops, celebration of important days like International Yoga Day, National Youth Day etc. NCC and NSS unit also help in overseeing the maintenance of discipline during various meetings, festivals and other events. The students' representatives cooperate with the college in conducting the extension activities. The students' representatives are included in the Unnat Bharat Cell and they mobilize the students in conducting activities in the adopted villages. The GS and the President of the Students' Union are members of the IQAC and represent students' views and share the decision making process.

File Description	Documents
Paste link for additional information	https://thbcollege.in/home/cells_committee
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

55

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services

The Alumni Association of the college has been actively involved in various college activities for many years, maintaining a strong relationship with the management and providing regular support. The college has two general WhatsApp groups for alumni, managed by the President and General Secretary, along with several departmental alumni groups. These platforms facilitate alumni engagement in college activities.

The college authority encourages the association's participation to leverage their expertise in addressing various challenges and advancing infrastructural development. Departments also take the initiative to connect with alumni, sharing their knowledge and experience with current students. Each department maintains its own WhatsApp group to foster alumni networks, allowing for discussions that benefit both students and fellow alumni in their respective fields.

Additionally, the association raises funds to donate books and equipment to departments for the benefit of students. It identifies areas of infrastructure that require attention and plans to assist the college in those regards. Last year, the association contributed for reconstruction of a new canteen for the students and teachers of the college. The association has contributed for construction of a link road betwee the N.C.C. office and the Science Building in this year.

File Description	Documents
Paste link for additional information	https://thbcollege.in/home/registered_alumni_list
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The authority along with the IQAC attempts to make the stakeholders aware of the mission and vision of the college and adopt policies and undertake activities accordingly. Besides the normal classroom teaching the college conducts different co-curricular activities that help in brushing up and enhancing the creative talent of the students. It also helps in drawing out the leadership qualities ofthe students and cultivating the values important for a corporate life. For example, the departmental seminars help the students to work on their presentation skills, update their knowledge and increase the level of confidence. The institute while arranging different scholastic and non-scholastic activities keeps in view the objective of inculcating democratic and secular values, imbibing a spirit of commitment towards the society, enhancing leadership qualities, cultural competence and interpersonal growth .As awareness, motivation, devotion, knowledge, skills are essential components for the students to enhance their employability the college works out plans for arrangement of different programmes like seminars, brainstorming discussions on diverse current issues, motivational lectures, workshops on sports, drama, soft skill, mental health etc. The college through various extension activities maintains close ties with the community and motivate students from the underprivileged classes for education in the college.

File Description	Documents
Paste link for additional information	https://thbcollege.in/home/mission_vision_objectives
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The teaching and administrative staff, NCC, NSS, IQAC, Students' Union work together for smooth operation of the institution. The Principal is the sole authority of the institution. Management and governance of the college is led by a Governing Body (GB) comprising representatives of teaching and non-teaching staff, socially responsible persons and parents' representatives. All issues relating to administration, development, academics etc. are discussed at length in the GB meetings, taking into account

opinions of all stakeholders, especially students' interest at large. The important decisions regarding various issues are taken by various committees like the Construction Committee, Purchase Committee, Library committee, Internal Complaint Compliance Committee,etc. The decisions taken by such committees are implemented by the Principal, and under normal circumstances such decisions are never reviewed or invalidated by the GB. In case of students' issues the authority invites suggestions from the students' representatives. Students' Union Election is conducted with involvement of the members of the teaching and non-teaching staff. The non-teachingstaff ,Academic Council, comprising the Principal, Nodal Officer and Department Heads work together in conduct of the academic activities smoothly. The teachers and non-teaching staff cooperate with the authority in implementation of the plans and organization of different programmes.

File Description	Documents
Paste link for additional information	https://thbcollege.in/home/cells_committee
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college follows the strategic/ perspective plan as per mission,vision and objectivesof the college and also the changing requirements. The college has adopted the plan for the period from 2023 to 2030 and attempts will be made towards deployment and implementation of the same.The introduction of NEP2020 brings in a lot of changes in our perspectives and academic environment of the higher education institutes and the perspective plan of the college considers such emerging changes .

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://thbcollege.in/uploads/iqac/perspective_plan/perspective_plan_2023_to_2030.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Management of the college is supremely led by a Governing Body (GB) duly constituted by the Director of Education (Higher) and headed by a Chairman with expertise in education and other social spheres. GB comprises of representatives of teaching staff, non-teaching staff and socially responsible persons and parents' representatives. All issues administrative/developmental/academics are discussed at length in the GB meetings, taking into account opinions of all stakeholders, especially students' interest at large. The Principal executes the recommendations of the GB. Issues like service rule procedures, recruitment and promotional policies are resolved as per the directive and regulations of the Department of Education (Higher), Govt. of Assam, UGC and the affiliating university. There is an Academic Council comprising the Department Heads. The Department Heads take decisions regarding academic innovations and other related activities in consultation with other members of the department. The college has Grievance Redressal Cell for resolving various issues concerning the students and the staff members. The college has some other bodies like Women's Cell, Career Counseling Cell, Extension Cell etc. to deal with various issues and organize diverse programmes. The Students' Union is also associated with the decision making process of different committees including the IQAC.

File Description	Documents
Paste link for additional information	http://thbcollege.in/uploads/iqac/Code%20o%20f%20Conduct.pdf
Link to Organogram of the Institution webpage	https://thbcollege.in/home/organogram
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	<u>View File</u>
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has the following welfare schemes for the teaching and non-teaching staff:

1. The Teachers' Benefit Fund has been run successfully for years. The members of the Fund deposit a fixed amount monthly and the benefit is distributed among the members once in a year.

2. As per UGC guideline the teachers are granted leave to attend Orientation Programme / Refresher Courses/ seminars/ conferences/ training programmes etc. They are also offered leave to participate in academic programmes as experts or resource persons.

3. Child Care Leave leave is provided to the female staff. In the event of death of an employee during service period the Government considers appeal from the spouse/children on compassionate ground as per recommendation from the Governing Body of the College. Medical leaves are given to all the staff members as per government rules.

4. Employees' Provident fund: Contributions towards GPF and NPS are collected from the basic salary of the employees as per the government rules and the eligible staff members are entitled to receive the benefit of the schemes.

5. Teachers' Unit also extends financial support to the non sanctioned employees as and when required.

File Description	Documents
Paste link for additional information	http://thbcollege.in/uploads/iqac/Code%20o%20f%20Conduct.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

32

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college collects information from the teachers about their achievements like publications, conferences attended, papers presented, participation in orientation and refresher courses and compiles the record as per the directives of Govt. of Assam and

UGC. The authority of the college prepares an annual report for every faculty member under sanctioned post and submits it to the Directorof Higher Education, Govt. of Assam and the affiliating university. The faculty members are also required to submit to the IQAC of the college the academic performance index mandatorily for promotion to higher grade under CAS of UGC. In addition to that the college authority submits Annual Confidential Report (ACR) in connection with promotion of teaching and non-teaching staff of the college. The college authority monitors the performance of the non-teaching employees regularly and the Governing Body considers the promotional aspects of the non-teaching staff .

File Description	Documents
Paste link for additional information	http://thbcollege.in/uploads/iqac/Code%20o%20f%20Conduct.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In order to ensure transparency in financial transaction the college follows a rigorous internal and external audit system. Internal Audit is done annually by the Auditors appointed by the Principal in consultation with the Governing Body. The heads of accounts under internal audit include funds allocation for Semester-wise Examinations, Study Centre of Institute of Distance and Open Learning (IDOL) of Gauhati University, Study Centre of Krishna Kanta Handique State Open University (KKHSOU) and Seuj Udyog (Tea plantation by the college). The college appoints Chartered Accountant for audit of the expenditure of the funds where submission of utilization certificate is mandatory, viz. funds from ICSSR, RUSA, UGC etc. Audit of the transaction of such funds have been accomplished by Chartered Accountant Mr. Rajkumar Nahata and Mr. Rajkumar Ranwiar. The external audit is done by the Govt. Auditor appointed by the Govt. of Assam in every two years. It includes all local accounts viz. UGC Fund, RUSA Fund, Development Fund, Examination Fund, General Fund, University Fees Fund, Library Fund, Infrastructure Fund, Games Fund, Magazine Fund, Students' Union Fund, Scout Guide Fund, Student Aid Fund and IQAC Fund. The external audit of the college is almost complete up 31st March,2022

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college regularly makes attempt to reap the benefits of the govt. schemes and govt. agencies and individuals. The college mainly depends on the funds offered by the UGC, State Govt. and funds from central Govt. (RUSA). For serving academic and non-academic purposes like construction of new building, renovation of old ones, purchase of materials, books, journals and instruments are mainly served with funds received from UGC, RUSA and Govt. of Assam. The entire fund for the salary of the permanent employees comes from the state govt. The college authority makes internal arrangement for the fund required for the salary of the non sanctioned employees of the college. As part of this arrangement the college mobilizes fund from the fees of the students, income generated from the college tea garden (Seuj Udyog) etc. In fact, the major source of internal resource mobilization is the fee received from the students, viz. admission fee, examination fee, etc. The final decisions, regarding mobilisation and proper utilization of the funds are taken by the Governing Body and the Principal implements the same.

File Description	Documents
Paste link for additional information	https://thbcollege.in/home/cells_committee
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC puts constant effort towards maintenance of quality in various areas as academics, research, extension activities etc. It lays stress on creating a conducive environment for growth of the students as per professed mission and vision of the college in addition to timely accomplishment of its regular activities. The IQAC is committed to institutionalize the following initiatives as quality assurance strategies:

1. Compilation of data and submission of AQAR/SSR on stipulated date.

2. Review of the academic activities of the college regularly by the Academic Council.

3. Organization workshops/seminars for the students to promote their skill and proficiency in different areas.

4. Application of new methods/techniques to make teaching learning more effective and enjoyable for the students.

5. Organization of training programmes for the teaching/nonteaching staff for enhancing their knowledge and skill in use of computers and other IT tools.

6. Enhancing stock and performance of the library.

7. Collection of feedback from all stakeholders on regular basis for ensuring development on various fronts.

8. Regular check-up of the infrastructural attainment and ensuring basic facilities of classroom, sports complex etc.

9. Registration of the college under NIRF, UBA, IIC etc. and carrying out activities by various committees accordingly.

10. Promoting a conducive climate in the college for publication of books , journals etc.

File Description	Documents
Paste link for additional information	https://iqac.thbcollege.in/index.php?home/quality_initiative
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching-learning process follows the Academic Calendar of the college, aligned with the affiliating university's calendar.

The Internal Quality Assurance Cell (IQAC) ensures effective implementation by maintaining communication with the Academic Council (AC) and departments.

The Academic Council holds periodic meetings to review academic matters and track student progress.

At the beginning of each session, the AC plans strategies and gathers departmental feedback.

After results, follow-up meetings assess student performance and identify areas for improvement.

Joint meetings between the AC and teaching staff address key issues like student progress, mentoring, and teaching innovations.

IQAC organizes induction programs to inform students about course structure, learning outcomes, rules, and academic activities.These programs clarify doubts and motivate students towards academic goals.

Additional sessions are held when students face confusion about course details or exams.

IQAC meetings regularly discuss academic issues to improve the overall academic environment.

File Description	Documents
Paste link for additional information	https://thbcollege.in/home/capability_enhancement_development_schemes
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://iqac.thbcollege.in/index.php?home/agar
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Complaint Compliance Committee, Anti Ragging Cell are important organs of the college to work for maintaining and promoting modesty, dignity of women in the college. Existence and vigilance of the cells keep the college free from occurrence of any incident against dignity of women. The college offers education to a large number of girls (about 70% of students are girls) as the parents prefer the college for their education. The teaching staff of the college also consists of a good number of women including the vice- principal. Their active role and participation in the normal

activities of the college ensure an atmosphere of gender equity. At the beginning and during the sessions induction/orientation programmes are held by the IQAC/Code of Conduct Committee to orient the students regarding the rules and values to be followed. Such programmes put thrush on maintaining a conducive environment for gender equity. Besides creating awareness Women Cell looks into the special facilities offered for girls and maintenance of gender equity at different steps, initiatives and decisions of the administration. The college encourages enrolment of more girls in N.S.S., N.C.C. and Scout and Guide. The girls are encouraged to take part in all cocarricular and extension activities along with boys.

File Description	Documents
Annual gender sensitization action plan	https://thbcollege.in/uploads/iqac/gender_sensitization/Annual%20gender%20sensitization%20action%20plan%202023-24.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://thbcollege.in/uploads/iqac/special_facilities/Specific%20facilities%20provided%20for%20women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college adopts various measures for waste management. Some of these are: 1. Segregation and management of different types of waste: The college has made provisions for the segregation of

solid and organic wastes and has signed an MoU with a local body for collection and disposal of waste. 2. Recycling of organic waste: The college adopts the policy of recycling of organic waste (leaves, plants etc) as manure /compost for agricultural uses. 3. Menstrual hygiene: There are provisions for separate dustbins for female staff and students at various places for menstrual hygiene management. 4. Scrap metal recycling: The college practices scrap metal recycling through local vendors for miscellaneous items such as paper, aluminium and steel items etc. 5. Green Campus initiatives: The college believes in having aclean and green campus. For this purpose it had undertaken several initiatives towards this end. It has been able to make the campus plastic free and periodically undertake a greenaudit to assess any loss of natural resources and to replenish it. Waste water treatment plant: The college plans to set up a water treatment plant for recycling of liquid waste that are released in nearby water bodies as a future project.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	*View File*
Policy documents and information brochures on the support to be provided	*View File*
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

There have been constant efforts for years to harbor a feeling of harmony and brotherhood in addition to inculcation of values like tolerance in the college. At the beginning of the session induction programmes are held with stress on creation of an amiable ambience for a feeling of harmony among the students from diverse linguistic and religious communities. They are also informed about the set code of conduct to be followed by all irrespective of their caste and creed. Different important days and occasions are celebrated with involvement of students and teachers in association with NCC, NSS, Womens Cell etc. Important days observed last year were International Day of Tolerance, Constitution Day, Human Rights Day, National Youth Day, Women's day, Voters' Day etc. Such occasions are observed with speech, sports, music, competitions etc. Discussion on the significance of the days and the values they uphold help in shaping and motivating the young minds towards democratic values. Birth and death anniversaries of the literary and cultural stalwarts of the state like Sri Sri Sankardeva and Madhavdeva, Rasaraj Laxminath Bezbaruah, Bishnu Prasad Rabha, Bharat Ratna Dr. Bhupen Hazarika etc. are also celebrated with commemoration of their teachings on integration of the society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	*View File*
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Important days are celebrated in the college with involvement of the students, teachers and the non teaching staff for sensitizing them towards their obligations, rights, duties and for inculcation of our long cherished social, cultural and democratic values. Such days include Constitution day, International Human Rights Day, National Youth Day, International Day for Tolerance etc. Lectures, discussions, sports activities organized on such occasions contribute in imbibing important democratic ideals and values in the young students. The college has its own set of code of conduct and induction programmes are held for the students at the beginning and during the sessions to make students aware of the values to be respected and followed by them. Two important organs of the college N.C.C. and N.S.S. also help in inspiring the students with the patriotic zeal. Their participation in various extension work and various functions make the students aware of their role in the community life. Plantation drive, cleanliness drive are also regularly carried out by the college community in and outside the college which only encourage the students and others for adoption of a positive and active role in the community and corporate life.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates in a befitting manner national/international festivals and days like Independence Day, Republic Day, International Day of Tolerance, Constitution Day, Human Rights Day, National Youth Day, Women's Day, Voters' Day, Azadi Ka Amrit Mahotsav, No Tobacco Day etc. Such occasions are observed with speech, sports, music, competitions etc. The Republic Day and Independence Day are marked by the participation of teachers, students and the NCC/NSS units in activities like holding of Parades, singing of Patriotic songs etc. The NCC cadets also participate in the parade organised by the 12th Assam Police Battalion, located in front of the college. The lives and contributions of eminent national leaders like Mahatma Gandhi, Swami Vivekananda, B.R. Amdekar, Sarbapalli Radhakrishan are also remembered on their birth/death anniversaries. Talks are arranged on such occasions besides sports, musical performances, competitions etc. Birth and death anniversaries of the literary and cultural stalwarts of the state like Sri Sri Sankardeva and Madhavdeva, Laxminath Bezbaruah, Bishnu Rabha, Bharat Ratna Dr. Bhupen Hazarika etc. are also celebrated with commemoration of their teachings on integration of the society. The College also observes World Environmental Day, International Yoga Day with involvement of teachers and students of the neighbouring institutes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. The college promotes awareness of the region's Baishnavite cultural heritage, focusing on the Bhowna tradition, which blends devotion, music, dance, and storytelling. Key initiatives include special lectures, workshops, a Skill Enhancement Course (SEC) on Bhowna, and Bhowna performances involving students, faculty, and alumni. Collaborations with local cultural organizations ensure authenticity. Success is evident in increased student participation, engagement in cultural events, and community recognition. However, challenges such as limited resources, resistance to traditional courses, and logistical difficulties remain. The college seeks additional funding, cultural experts, and technological support to sustain and expand these initiatives.

2. The college promotes self-reliance by developing students' skills in agro-farming, including beekeeping, horticulture, and livestock farming, in collaboration with Bhoroliporiya Kanyaka Bahumukhi Pam. Initiatives include workshops, internships, and field visits, where students gain hands-on experience and expertise. Notably, students have launched their own honey brand under expert guidance. The programme has led to active participation and entrepreneurial skills development. However, challenges such as limited government funding restrict the scale of these initiatives. The college seeks increased support from government agencies to expand and enhance these skill development opportunities.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Tyagbir Hem Baruah College has distinguished itself through its innovative approach to integrating environmental sustainability and income-generation within its campus activities. The college has created a unique model that combines the preservation of natural resources with practical, hands-on learning for students. One of the key initiatives is the establishment of a tea garden, making the college the only higher education institution in the state to own such a venture. In addition to the tea garden, the college has introduced several eco-friendly projects, including fish farming in ponds, banana plantations, beekeeping, vermicomposting, and mushroom farming.

These initiatives not only promote sustainability but also provide students with opportunities to engage in income-generating activities. Students actively participate in the daily operations, from plucking tea leaves and assisting in green tea processing to harvesting honey and learning about organic farming practices. Through these experiences, students acquire valuable skills in agriculture, business management, and sustainability, while also earning money. The integration of these practical projects into the academic curriculum reinforces the college's commitment to holistic education, enabling students to make meaningful connections between theory and practice, and fostering an entrepreneurial spirit. The college has launched its own brand of green tea and honey, which is sold to the public. This model not only enhances academic learning but also fosters self-sustainability, making Tyagbir Hem Baruah College a pioneering institution in integrating education with practical, income-generating activities.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college executes the curriculum designed by the affiliating university and ensures its timely and effective delivery in a well planned manner with involvement of all the faculty members and committees constituted to serve the purpose. The academic calendar is instrumental in implementation of the curriculum and performance of the scholastic as well as non-scholastic activities. The departments also organize different activities and prepare teachinglearning materials. Before commencement of classes the principal circulates a general class routine prepared by the Routine Committee based on the inputs from the HoDs. Both theory and practical classes are arranged for each and every course as per requirement and guideline of the university. The department heads take responsibility of allotting the classes to the teachers considering their interest and area of specialization. The teachers use ICT besides following conventional methods of teaching .Completion of the syllabus is purely maintained by the respective departments, but the principal makes time to time revision of curriculum transaction in meetings of the Academic Council. Student feedback and performance of the students in Internal Examinations also help the authority to assess the progress of curriculum delivery. The college offers infrastructural support for smooth and fruitful delivery of the curriculum.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://thbcollege.in/uploads/academic_calender_files/academic_calender_2023_24.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared at the beginning of each academic session in line with the University's calendar

consisting of various curricularand co-curricular activities. The calendar is displayed on college website and notice boards. It is updated and revised as per change introduced by the university. The members of the Routine Committee prepare the class routine at the beginning of a semester as per the academic calendar and the guidelines of affiliating university for the number of credit hours for each subject. Then the class routine is circulated in the departments and modified if required. The departments also prepare their own class routines with allotment of classes to the individual teachers. Departmental routines are circulated through the Whatsapp groups and notice boards. Allotted classes are done by the respective faculty members of the departments. Continuous Internal Assessment ideally accounts for 20% of the total marks allotted to a course or paper. For CCE sessional exeminations, class tests, class attendance, projects, assignments are used as tools and everything is planned in compliance with the academic calendar. Academic Council monitors progress of the courses and takes important decisions regarding implementation of the calendar and other academic issues.

File Description	Documents
Upload relevant supporting documents	[View File]()
Link for Additional information	https://thbcollege.in/uploads/academic_calender_files/academic_calender_2023_24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

29

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

29	

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Programme on code of conduct at the beginning of every semester helps informing students about the rules and ethical valuesto be strictly followed in the college. A Handbook of Professional Conduct and Guidelines is there in the college website. Various Subjects of the carriculum helpin making students aware of our heritage and value system. Such subjects help in inculcation of the precious human qualities. The college also celebrates important national and international days with a view to nurturing a feeling of unity and brotherhood. The college organizes activities to sensitize the students towards gender discrimination and rights of women. The Equal Opportunity Cell, Students' grievance redressal cell, Women's Cell and Internal Complaint Comliance Committee organize seminars/sensitization programmes and observe important days for awakening the society towards preservation of women's dignity. CCTV surveillance in theentire college campus ensures security of women. The college has a sprawling green campus with trees and vegetation. Plantation, sustainable use of natural resources is a very old practice here. For years the college has been trying to preserve the precious plant verities in the college with involvement of the students and teachers.The curriculum also offers scope to sensitize the students towards various ecological issues.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

229

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://thbcollege.in/uploads/iqac/feedback_form/feedback_report_2023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2500

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1247

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow and advanced learners are identified by the teachers through classroom discussions, quizzes, sudden tests, previous Board results, unit tests, and class seminars. Slow learners: The slow learners are provided counseling by the teachers and special attention is given to them. They are provided with special study materials like notes, question answers by the teachers .Tutorial classes/Private counseling offered to them helps the students overcome difficulties in comprehension of classroom lectures and keep pace with other students. Mentoring system also helps the teachers to clarify their doubts and address their personal problems. The teachers also discuss the questions and answers in the classroom in detail keeping in mind their special needs.Special tests are conducted for them. Advanced learners: The teachers' attempts are always there to ignite their minds and inspire them to be more ambitious in their academic pursuits. The teachers make attempt to motivate the students to research oriented activities by entrusting them with more responsibilities in group discussions, seminars, projects etc. Some of the departments also motivate and inspire them with awards for good results. They are given responsibilities to lead the college onvarious occasions.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1729	**48**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute upholds a learner-centric approach and encourages quest for excellence. Teachers always attempt to create a learning environment where students are active participants as individuals and as members of collaborative groups. Such an ambience helps students nurture their ambitions and develop their intellectual acumen. It encourages them to accept responsibility for their own learning. Teachers' efforts are always there to accommodate diverse learning needs, ensure efficient classroom management for equitable access to technology and other apparatus in the classroom. The institute gives the students an environment where their work is valued and appreciated. Teachers always encourage collective activities like departmental seminars, group discussions, debates and quizzes on subject related topics in their respective departments that help in removing boredom and monotony of normal routine works and offer students opportunity to demonstrate their creative ability, leadership qualities and organizational capacity. A friendly ambience is always prevalent in the departments inspires the students to approach their teachers for clarification of any doubts. Such informal interactions are conducive to leading discussions beyond limits of syllabus. Teachers also make use of ICT tools, lead students on Industrial Visits, Field Trips and Surveys, Projects writing etc. for giving themexperience of experiential, observational and participative learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://thbcollege.in/home/project_work_field_work

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Faculty members follow both traditional and technology

enabled methods for teaching.

1. The college has nine classrooms with projectors. The projectors are used by the teachers during lectures, departmental seminars, display of video clips/movies etc.

2. For transaction of notes, old question papers , university, departmental and college notifications, departmental and university examination routines etc. WhatsApp, Zoom and Google classrooms are used as platforms. Online platforms like Zoom, Google Meet, Google Classroom are used by the teachers for special discussions on topics from the syllabus.

3. Online platforms are used for conduct of webinars, online lectures on topics from the syllabus and as per requirements of the students

. 4. Internal Marks of the students are uploaded by all the departments online.

5. Workshops/training programmes are held on use of different cheap but useful software and regarding handling of e-resources by the teachers.

6. E-platforms are also used for running the mentoring system effectively and smoothly. 7. Google forms are used for collection of information/feedback from students.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://thbcollege.in/home/ict_facilities_gallary

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

508

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At the very beginning of each semester students are offered an outline of the tasks to be mandatorily accomplished as part of the continuous evaluation system. Tools such as sessional examinations, group discussions, and class tests are used as major tools for assessing continuous development of the students. Examinations for honors subjects are held by the respective departments and for the regular courses are organised centrally. Question papers are set by the teachers from the departments. Regarding conduct of examinations, decisions are taken by the Academic Committee. Students failing to appear in the examination for genuine reasons are given another chance after due notification. Marks obtained by the students are displayed on the notice boards by the departments. Evaluated answer scripts are shown to the students of the regular courses if they want. The honours students are shown their answer scripts and their strength and weakness are discussed. Part of the marks for internal assessment are also obtained from participation and performance of the students in group discussions, seminars,writing of assignments and other scholastic/non-scholastic activities, besides class attendance. The teachers are always ready to clarify the doubts and enquiries raised by the students regarding the process of assessment.

File Description	Documents
Any additional information	View File
Link for additional information	https://onlinegu.in/index.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The end semester or final examinations are conducted by the affiliating Gauhati University. All examination related grievances of the students are received in the form of written application (as per the university guidelines) from the students and forwarded to the University for rectification after thorough verification at the institution level. The college sorts out the grievances raised by the students depending on the nature of problems through office assistants. The Principal deputes office assistants dealing with examination, to register the grievances of the students at the University examination branch for the earliest solution. There is also online mechanism for registering examination related grievances via Integrated University Management System by the affiliating university. All issues raised by the coordinator are addressed by the technical staff of the affiliating university. Regarding students' grievances related to internal assessment or sessional examination, the responsibility lies with the respective departments. Doubts and enquiries of the students regarding marks obtained in the sessional examinations are clarified by teachers concerned, and necessary measures are taken as and when required.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://guportal.in/GRV/GRV_Complaint_Mst.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As an affiliated college under Gauhati University, Tyagbir Hem Baruah College follows the rules set by the university in implementation of the Under Graduate curriculum designed for the Honours and General courses in Arts and Science. 1. At the beginning of every semester induction classes are held for introducing the subject to the students. 2. Soft copy of curriculum and Learning Outcomes of Programmes and Courses are made available on the college website for instant reference. The importance of being aware of the learning outcomes is communicated to the teachers time to time in every meeting of the Academic Council and staff meeting. 3. The students are also communicated about the Programme outcomes, Programme

Specific Outcomes and Course outcomes through tutorial classes. The mentors also play an important role in this connection. 4. The college has an Academic Council consisting of the department heads and Nodal Officers and headed by the Principal. The Council discusses, time to time, if the classes and practical activities are being conducted on proper direction towards realization of Program outcomes, program specific outcomes and course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://thbcollege.in/uploads/iqac/programme_outcome/Programme%20Outcome%20NEP-2020.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college adopts the following measures for evaluating attainment of program outcomes, program specific outcomes and course outcomes by the students.

1. Results of the external examinations offer a major tool for measuring students' attainment of program outcome, program specific outcome and course outcome.

2. Internal Assessments are continuously and comprehensively carried out by the departments also inform about students' progress.

3. Quizzes, group discussions, seminars etc. are organized by thedepartments to assess students' attainment of various skills and knowledge.

4. Viva voce of Practical Examinations conducted in some of the departments offer information regarding students' achievements.

5. Records of students' participation in different activities like tree-plantation; NSS, etc. also help to evaluate their awareness of their responsibilities towards environment.

6. The students are assigned home assignments on a particular topic/ course to measure their knowledge and skills.

7. Feedback from students, alumni, and guardians are also collected in this regard. The analysis of the data by the Academic Audit Committee serves a good picture of the achievements of the students and their opinions on their experience of achieving declared outcomes of the course.

8. Alumni groups of the departments also offer information of achievements of desired outcomes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://thbcollege.in/uploads/iqac/programme_outcome/Programme%20Outcome%20NEP-2020.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

327

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://thbcollege.in/uploads/iqac/feedback_form/feedback_report_2023-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

6.20

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.indiascienceandtechnology.gov.in/organisations/national-academies/indian-national-science-academy-insa-new-delhi

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

42

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The faculty members actively engage with neighboring schools by organizing sensitization programs on various pertinent issues and providing subject-specific counseling to address doubts and concerns. These initiatives aim to create awareness among students about pressing societal issues and foster a sense of responsibility to combat prevalent challenges.

In the past year, several awareness programs were conducted across schools in the greater Jamugurihat area, including Amdara High School, Panpur Higher Secondary School, Jamuguri Academy, Sonitkonwar Gajen Baruah High School, and North Jamuguri High School. These events saw the participation of hundreds of students. Faculty members delivered lectures on topics such as superstitious beliefs and child marriage, encouraging the students to critically evaluate and mobilize against these social evils.

Additionally, the college organized a cleanliness drive involving volunteers from the NCC, NSS, and various departments. A health check-up camp was also conducted on February 29, 2024, in collaboration with North Jamuguri PHC, benefiting students and members of the community.

File Description	Documents
Paste link for additional information	https://iqac.thbcollege.in/uploads/extension_activities/2023-24/extension_activity.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

7

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

08

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has been making constant effort towards elevation of crucial elements of learning environment. The college has 53 no of classrooms including 9 classrooms with projectors. CCTV surveillance has been installed in most of the class rooms. Five new classrooms with area of (with total area of 1125 sq. ft) have been constructed in this year. Every science

department has its own well equipped laboratory. The departments of Education and Geography have also their own laboratories. The college has a well equipped library with spacious reading rooms for the teachers and students. The library has a rich and constantly growing collection of books and journals. The libraryis fully automated and is an active member of INFLIBNET. The SOUL 2.0 Library Management Software is used in the library, Bar-coding is complete and Online Public Access Catalogue (OPAC) is available through KIOSK machine. There is a Computer Lab for students and staff. The college has 47 Computers used for the purpose of admission and official work. Relevant Software for use in different departments like MATLAB, SPSS etc. are available .For Power Backup a Generator of 50KVA and UPS with the capacity of 2KVA are available.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://thbcollege.in/index.php?home/other_facilities#

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides a robust range of facilities for both indoor and outdoor sports. Students can engage in indoor games like Carrom, Chess, and Panja, while outdoor activities include Cricket, Football, Javelin throw, Discus throw, and Athletics, all supported by a well-equipped stadium and dressing rooms. Permanent courts for badminton, volleyball, and basketball are available, along with table tennis tables for daily use.

Students can borrow sports equipment such as badminton racquets and cricket bats from the college for practice. Additionally, the college organizes workshops in football and volleyball, led by experienced coaches, to nurture student talent.

A gymnasium is also accessible for both students and faculty. The college emphasizes holistic well-being by offering programs on yoga, mental health, and stress management, featuring experienced resource persons.

Cultural activities are an integral part of college life, with

events held during college week and a well-equipped auditorium named Harakanta Gogoi Memorial Auditorium for various programs. The college also prepares students to participate in the Youth Festival organized by the affiliating university.

Notably, the college successfully hosted two major events: the Zonal Youth Festivals of Gauhati University in September 2022, involving 25 colleges, and the 50th Combined Annual Training Camp (CATC) in July 2023, which saw participation from 1200 NCC cadets across the state.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://thbcollege.in/index.php?home/other_facilities#

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://thbcollege.in/home/ict_facilities_gallary
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20.53

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Local Area Network (LAN) utilizing ILMS Software for University Libraries (SOUL) has been implemented to automate the library's internal activities and services, incorporating a barcoding system to facilitate quick transactions of library resources. The College Library is an active member of INFLIBNET, Ahmedabad, and is equipped with internet connectivity for accessing electronic resources.

Library Management Software (LMS): The library operates with SOUL 2.0 Library Management Software, which catalogs all available books. An upgrade to SOUL 3.0 is currently in progress.

Online Public Access Catalogue (OPAC): The library offers OPAC services through the SOUL 2.0 LMS. Students, faculty, and other users can access the OPAC via a KIOSK machine.

Barcoding: The library has implemented a computerized circulation system that uses barcoding technology. All books are barcoded, enabling efficient circulation for students and faculty.

Additionally, the library is a member of the National Digital Library of India (NDLI) and has obtained membership in NLIST (National Library & Information Service for Scholarly Content), providing access to a wealth of electronic resources through the N-List program.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://thbcollege.in/home/central_library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.73

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

80

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college regularly updates its IT facilities, including internet services. New equipment, such as computers, LCD projectors, and software, is acquired as needed. Internet access is available in the office, library, and IQAC room through a state-run BSNL fibre connection. The library software was upgraded from SOUL 1 to SOUL 2.0 in 2014, and an order has been placed for the upgrade to SOUL 3.0. The college subscribes to the N-LIST e-resource program, managed by INFLIBNET in Ahmedabad.

The entire admission process, including renewals, has been fully transitioned to an online format using Admission Version 2.0. In the 2018-19 academic year, the office was fully automated with Academic DCL software provided by Android IT Firm, Guwahati. A certificate management system was also installed this year to facilitate the issuance of certificates to graduates.

Additionally, the college has installed two LCD monitors—one in the conference hall and another in front of the office—for displaying notices and hosting various programs in an open space. An Employee Leave Management System was introduced on April 1, 2023.

Very recently ,a highspeed railwire broadband connection has been installed.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://thbcollege.in/home/ict_facilities_gallary

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution — **B. 30 – 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.77

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Library Committee oversees the purchasing of books based on recommendations from various departments. The college authority acquires laboratory equipment and materials in consultation

with the relevant departments. Major and minor construction projects are initiated based on decisions made by the Governing Body (GB).

Equipments, such as computers and projectors, aremaintained and repaired by part-time workers, while permanent staff are responsible for cleaning and maintaining classrooms and taking care of the laboratory apparatus, Sports facilities are well-managed in collaboration with the Students' Union and the designated faculty member in charge. Student representatives communicate with the administration regarding the development of sports facilities, and appropriate actions are taken, with GB consent as necessary.

To support student welfare, the college has several initiatives, including a Complaint Compliance Cell, Grievance Redressal Cell, Women's Cell, IQAC, Disciplinary Committee, Equal Opportunity Cell, Career Guidance and Counselling Cell, Students' Union, THB College Guardians' Forum, and T.H.B. College Alumni Association. The Academic Council is responsible for addressing all academic matters.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://thbcollege.in/home/cells_committee

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

460

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

18

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	https://iqac.thbcollege.in/index.php?home/quality_initiative
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

193

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

193

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

40

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

126

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

14

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Union of the college is an integral part of administrative, academic and non-academic set up of the college.Students' involvement in various activities is ensured through the Union. It acts as the mouthpiece of the student community and conveys their grievances to the concerned authorities for discussion and amicable solution.Important decisions are taken by the college authority in regard to infrastructure, facilities for teaching- learning etc. The Students' Union organizes and conducts various co-curricular and extra- curricular activities under the guidance of teachers-in-charge. It plays a major role in literary, sports and cultural events of the college and organises College Week. It also takes initiative in selecting teams from the college to participate in programmes organized by other institutes. The students's representatives also play active role in organizing workshops, celebration of important days like International Yoga Day, National Youth Day etc. NCC and NSS unit also help in overseeing the maintenance of discipline during various meetings, festivals and other events. The students' representatives cooperate with the college in conducting the extension activities. The students' representatives are included in the Unnat Bharat Cell and they mobilize the students in conducting activities in the adopted villages. The GS and the President of the Students' Union are members of the IQAC and represent students' views and share the decision making process.

File Description	Documents
Paste link for additional information	https://thbcollege.in/home/cells_committe e
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

55

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college has been actively involved in various college activities for many years, maintaining a strong relationship with the management and providing regular support. The college has two general WhatsApp groups for alumni, managed by the President and General Secretary, along with several departmental alumni groups. These platforms facilitate alumni engagement in college activities.

The college authority encourages the association's participation to leverage their expertise in addressing various challenges and advancing infrastructural development. Departments also take the initiative to connect with alumni, sharing their knowledge and experience with current students.

Each department maintains its own WhatsApp group to foster alumni networks, allowing for discussions that benefit both students and fellow alumni in their respective fields.

Additionally, the association raises funds to donate books and equipment to departments for the benefit of students. It identifies areas of infrastructure that require attention and plans to assist the college in those regards. Last year, the association contributed for reconstruction of a new canteen for the students and teachers of the college. The association has contributed for construction of a link road betwee the N.C.C. office and the Science Building in this year.

File Description	Documents
Paste link for additional information	https://thbcollege.in/home/registered_alumni_list
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | A. ? 5Lakhs |

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The authority along with the IQAC attempts to make the stakeholders aware of the mission and vision of the college and adopt policies and undertake activities accordingly. Besides the normal classroom teaching the college conducts different co-curricular activities that help in brushing up and enhancing the creative talent of the students. It also helps in drawing out the leadership qualities ofthe students and cultivating the values important for a corporate life. For example, the departmental seminars help the students to work on their presentation skills, update their knowledge and increase the level of confidence. The institute while arranging different scholastic and non-scholastic activities keeps in view the

objective of inculcating democratic and secular values, imbibing a spirit of commitment towards the society, enhancing leadership qualities, cultural competence and interpersonal growth .As awareness, motivation, devotion, knowledge, skills are essential components for the students to enhance their employability the college works out plans for arrangement of different programmes like seminars, brainstorming discussions on diverse current issues, motivational lectures, workshops on sports, drama, soft skill, mental health etc. The college through various extension activities maintains close ties with the community and motivate students from the underprivileged classes for education in the college.

File Description	Documents
Paste link for additional information	https://thbcollege.in/home/mission_vision_objectives
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The teaching and administrative staff, NCC, NSS, IQAC, Students' Union work together for smooth operation of the institution. The Principal is the sole authority of the institution. Management and governance of the college is led by a Governing Body (GB) comprising representatives of teaching and non-teaching staff, socially responsible persons and parents' representatives. All issues relating to administration, development, academics etc. are discussed at length in the GB meetings, taking into account opinions of all stakeholders, especially students' interest at large. The important decisions regarding various issues are taken by various committees like the Construction Committee, Purchase Committee, Library committee, Internal Complaint Compliance Committee,etc. The decisions taken by such committees are implemented by the Principal, and under normal circumstances such decisions are never reviewed or invalidated by the GB. In case of students' issues the authority invites suggestions from the students' representatives. Students' Union Election is conducted with involvement of the members of the teaching and non-teaching staff. The non-teachingstaff ,Academic Council, comprising the Principal, Nodal Officer and Department Heads work together in conduct of the academic activities smoothly.

The teachers and non-teaching staff cooperate with the authority in implementation of the plans and organization of different programmes.

File Description	Documents
Paste link for additional information	https://thbcollege.in/home/cells_committee
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college follows the strategic/ perspective plan as per mission,vision and objectivesof the college and also the changing requirements. The college has adopted the plan for the period from 2023 to 2030 and attempts will be made towards deployment and implementation of the same.The introduction of NEP2020 brings in a lot of changes in our perspectives and academic environment of the higher education institutes and the perspective plan of the college considers such emerging changes.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://thbcollege.in/uploads/iqac/perspective_plan/perspective_plan_2023_to_2030.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Management of the college is supremely led by a Governing Body (GB) duly constituted by the Director of Education (Higher) and headed by a Chairman with expertise in education and other social spheres. GB comprises of representatives of teaching staff, non-teaching staff and socially responsible persons and parents' representatives. All issues administrative/developmental/academics are discussed at length

in the GB meetings, taking into account opinions of all stakeholders, especially students' interest at large. The Principal executes the recommendations of the GB. Issues like service rule procedures, recruitment and promotional policies are resolved as per the directive and regulations of the Department of Education (Higher), Govt. of Assam, UGC and the affiliating university. There is an Academic Council comprising the Department Heads. The Department Heads take decisions regarding academic innovations and other related activities in consultation with other members of the department. The college has Grievance Redressal Cell for resolving various issues concerning the students and the staff members. The college has some other bodies like Women's Cell, Career Counseling Cell, Extension Cell etc. to deal with various issues and organize diverse programmes. The Students' Union is also associated with the decision making process of different committees including the IQAC.

File Description	Documents
Paste link for additional information	http://thbcollege.in/uploads/iqac/Code%20o%20f%20Conduct.pdf
Link to Organogram of the Institution webpage	https://thbcollege.in/home/organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has the following welfare schemes for the teaching and non-teaching staff:

1. The Teachers' Benefit Fund has been run successfully for years. The members of the Fund deposit a fixed amount monthly and the benefit is distributed among the members once in a year.

2. As per UGC guideline the teachers are granted leave to attend Orientation Programme / Refresher Courses/ seminars/ conferences/ training programmes etc. They are also offered leave to participate in academic programmes as experts or resource persons.

3. Child Care Leave leave is provided to the female staff. In the event of death of an employee during service period the Government considers appeal from the spouse/children on compassionate ground as per recommendation from the Governing Body of the College. Medical leaves are given to all the staff members as per government rules.

4. Employees' Provident fund: Contributions towards GPF and NPS are collected from the basic salary of the employees as per the government rules and the eligible staff members are entitled to receive the benefit of the schemes.

5. Teachers' Unit also extends financial support to the non sanctioned employees as and when required.

File Description	Documents
Paste link for additional information	http://thbcollege.in/uploads/iqac/Code%20o%20f%20Conduct.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend confrences/workshops and towards membership fee of professional bodies during the year

`00`

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

`11`

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

`32`

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college collects information from the teachers about their achievements like publications, conferences attended, papers presented, participation in orientation and refresher courses and compiles the record as per the directives of Govt. of Assam and UGC. The authority of the college prepares an annual report for every faculty member under sanctioned post and submits it to the Directorof Higher Education, Govt. of Assam and the affiliating university. The faculty members are also required to submit to the IQAC of the college the academic performance index mandatorily for promotion to higher grade under CAS of UGC. In addition to that the college authority submits Annual Confidential Report (ACR) in connection with promotion of teaching and non-teaching staff of the college. The college authority monitors the performance of the non-teaching employees regularly and the Governing Body considers the promotional aspects of the non-teaching staff .

File Description	Documents
Paste link for additional information	http://thbcollege.in/uploads/iqac/Code%20o%20f%20Conduct.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In order to ensure transparency in financial transaction the college follows a rigorous internal and external audit system. Internal Audit is done annually by the Auditors appointed by the Principal in consultation with the Governing Body. The heads of accounts under internal audit include funds allocation for Semester-wise Examinations, Study Centre of Institute of Distance and Open Learning (IDOL) of Gauhati University, Study Centre of Krishna Kanta Handique State Open University (KKHSOU) and Seuj Udyog (Tea plantation by the college). The college appoints Chartered Accountant for audit of the expenditure of the funds where submission of utilization certificate is mandatory, viz. funds from ICSSR, RUSA, UGC etc. Audit of the transaction of such funds have been accomplished by Chartered Accountant Mr. Rajkumar Nahata and Mr. Rajkumar Ranwiar. The external audit is done by the Govt. Auditor appointed by the Govt. of Assam in every two years. It includes all local accounts viz. UGC Fund, RUSA Fund, Development Fund, Examination Fund, General Fund, University Fees Fund, Library Fund, Infrastructure Fund, Games Fund, Magazine Fund, Students' Union Fund, Scout Guide Fund, Student Aid Fund and IQAC Fund. The external audit of the college is almost complete up 31st March,2022

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college regularly makes attempt to reap the benefits of the govt. schemes and govt. agencies and individuals. The college mainly depends on the funds offered by the UGC, State Govt. and funds from central Govt. (RUSA). For serving academic and non-academic purposes like construction of new building, renovation of old ones, purchase of materials, books, journals and instruments are mainly served with funds received from UGC, RUSA and Govt. of Assam. The entire fund for the salary of the permanent employees comes from the state govt. The college authority makes internal arrangement for the fund required for the salary of the non sanctioned employees of the college. As part of this arrangement the college mobilizes fund from the fees of the students, income generated from the college tea garden (Seuj Udyog) etc. In fact, the major source of internal resource mobilization is the fee received from the students, viz. admission fee, examination fee, etc. The final decisions, regarding mobilisation and proper utilization of the funds are taken by the Governing Body and the Principal implements the same.

File Description	Documents
Paste link for additional information	https://thbcollege.in/home/cells_committee
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC puts constant effort towards maintenance of quality in various areas as academics, research, extension activities etc. It lays stress on creating a conducive environment for growth of the students as per professed mission and vision of the college in addition to timely accomplishment of its regular activities. The IQAC is committed to institutionalize the following initiatives as quality assurance strategies:

1. Compilation of data and submission of AQAR/SSR on stipulated date.

2. Review of the academic activities of the college regularly by the Academic Council.

3. Organization workshops/seminars for the students to promote their skill and proficiency in different areas.

4. Application of new methods/techniques to make teaching learning more effective and enjoyable for the students.

5. Organization of training programmes for the teaching/nonteaching staff for enhancing their knowledge and skill in use of computers and other IT tools.

6. Enhancing stock and performance of the library.

7. Collection of feedback from all stakeholders on regular basis for ensuring development on various fronts.

8. Regular check-up of the infrastructural attainment and ensuring basic facilities of classroom, sports complex etc.

9. Registration of the college under NIRF, UBA, IIC etc. and carrying out activities by various committees accordingly.

10. Promoting a conducive climate in the college for publication of books , journals etc.

File Description	Documents
Paste link for additional information	https://iqac.thbcollege.in/index.php?home/quality_initiative
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching-learning process follows the Academic Calendar of the college, aligned with the affiliating university's calendar.

The Internal Quality Assurance Cell (IQAC) ensures effective implementation by maintaining communication with the Academic Council (AC) and departments.

The Academic Council holds periodic meetings to review academic matters and track student progress.

At the beginning of each session, the AC plans strategies and gathers departmental feedback.

After results, follow-up meetings assess student performance and identify areas for improvement.

Joint meetings between the AC and teaching staff address key issues like student progress, mentoring, and teaching innovations.

IQAC organizes induction programs to inform students about course structure, learning outcomes, rules, and academic activities.These programs clarify doubts and motivate students towards academic goals.

Additional sessions are held when students face confusion about course details or exams.

IQAC meetings regularly discuss academic issues to improve the overall academic environment.

File Description	Documents
Paste link for additional information	https://thbcollege.in/home/capability_enhancement_development_schemes
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of	A. All of the above

Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://iqac.thbcollege.in/index.php?home/aqar
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Complaint Compliance Committee, Anti Ragging Cell are important organs of the college to work for maintaining and promoting modesty, dignity of women in the college. Existence and vigilance of the cells keep the college free from occurrence of any incident against dignity of women. The college offers education to a large number of girls (about 70% of students are girls) as the parents prefer the college for their education. The teaching staff of the college also consists of a good number of women including the vice- principal. Their active role and participation in the normal activities of the college ensure an atmosphere of gender equity. At the beginning and during the sessions induction/orientation programmes are held by the IQAC/Code of Conduct Committee to orient the students regarding the rules and values to be followed. Such programmes put thrush on maintaining a conducive environment for gender equity. Besides creating awareness Women Cell looks into the special facilities offered for girls and maintenance of gender

equity at different steps, initiatives and decisions of the administration. The college encourages enrolment of more girls in N.S.S., N.C.C. and Scout and Guide. The girls are encouraged to take part in all cocarricular and extension activities along with boys.

File Description	Documents
Annual gender sensitization action plan	https://thbcollege.in/uploads/iqac/gender_sensitization/Annual%20gender%20sensitization%20action%20plan%202023-24.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://thbcollege.in/uploads/iqac/special_facilities/Specific%20facilities%20provided%20for%20women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college adopts various measures for waste management. Some of these are: 1. Segregation and management of different types of waste: The college has made provisions for the segregation of solid and organic wastes and has signed an MoU with a local body for collection and disposal of waste. 2. Recycling of organic waste: The college adopts the policy of recycling of organic waste (leaves, plants etc) as manure /compost for agricultural uses. 3. Menstrual hygiene: There are provisions for separate dustbins for female staff and students at various

places for menstrual hygiene management. 4. Scrap metal recycling: The college practices scrap metal recycling through local vendors for miscellaneous items such as paper, aluminium and steel items etc. 5. Green Campus initiatives: The college believes in having aclean and green campus. For this purpose it had undertaken several initiatives towards this end. It has been able to make the campus plastic free and periodically undertake a greenaudit to assess any loss of natural resources and to replenish it. Waste water treatment plant: The college plans to set up a water treatment plant for recycling of liquid waste that are released in nearby water bodies as a future project.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | B. Any 3 of the above |

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways

4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

There have been constant efforts for years to harbor a feeling of harmony and brotherhood in addition to inculcation of values like tolerance in the college. At the beginning of the session induction programmes are held with stress on creation of an amiable ambience for a feeling of harmony among the students from diverse linguistic and religious communities. They are also informed about the set code of conduct to be followed by all irrespective of their caste and creed. Different important days and occasions are celebrated with involvement of students and teachers in association with NCC, NSS, Womens Cell etc. Important days observed last year were International Day of Tolerance, Constitution Day, Human Rights Day, National Youth Day, Women's day, Voters' Day etc. Such occasions are observed with speech, sports, music, competitions etc. Discussion on the significance of the days and the values they uphold help in shaping and motivating the young minds towards democratic values. Birth and death anniversaries of the literary and cultural stalwarts of the state like Sri Sri Sankardeva and Madhavdeva, Rasaraj Laxminath Bezbaruah, Bishnu Prasad Rabha, Bharat Ratna Dr. Bhupen Hazarika etc. are also celebrated with commemoration of their teachings on integration of the society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Important days are celebrated in the college with involvement of the students, teachers and the non teaching staff for sensitizing them towards their obligations, rights, duties and for inculcation of our long cherished social, cultural and democratic values. Such days include Constitution day, International Human Rights Day, National Youth Day, International Day for Tolerance etc. Lectures, discussions, sports activities organized on such occasions contribute in imbibing important democratic ideals and values in the young students. The college has its own set of code of conduct and induction programmes are held for the students at the beginning and during the sessions to make students aware of the values to be respected and followed by them. Two important organs of the college N.C.C. and N.S.S. also help in inspiring the students with the patriotic zeal. Their participation in various extension work and various functions make the students aware of their role in the community life. Plantation drive, cleanliness drive are also regularly carried out by the college community in and outside the college which only encourage the students and others for adoption of a positive and active role in the community and corporate life.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed	A. All of the above

on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates in a befitting manner national/international festivals and days like Independence Day, Republic Day, International Day of Tolerance, Constitution Day, Human Rights Day, National Youth Day, Women's Day, Voters' Day, Azadi Ka Amrit Mahotsav, No Tobacco Day etc. Such occasions are observed with speech, sports, music, competitions etc. The Republic Day and Independence Day are marked by the participation of teachers, students and the NCC/NSS units in activities like holding of Parades, singing of Patriotic songs etc. The NCC cadets also participate in the parade organised by the 12th Assam Police Battalion, located in front of the college. The lives and contributions of eminent national leaders like Mahatma Gandhi, Swami Vivekananda, B.R. Amdekar, Sarbapalli Radhakrishan are also remembered on their birth/death anniversaries. Talks are arranged on such occasions besides sports, musical performances, competitions etc. Birth and death anniversaries of the literary and cultural stalwarts of the state like Sri Sri Sankardeva and Madhavdeva, Laxminath Bezbaruah, Bishnu Rabha, Bharat Ratna Dr. Bhupen Hazarika etc. are also celebrated with commemoration of their teachings on integration of the society. The College also observes World Environmental Day, International Yoga Day with involvement of

teachers and students of the neighbouring institutes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. The college promotes awareness of the region's Baishnavite cultural heritage, focusing on the Bhowna tradition, which blends devotion, music, dance, and storytelling. Key initiatives include special lectures, workshops, a Skill Enhancement Course (SEC) on Bhowna, and Bhowna performances involving students, faculty, and alumni. Collaborations with local cultural organizations ensure authenticity. Success is evident in increased student participation, engagement in cultural events, and community recognition. However, challenges such as limited resources, resistance to traditional courses, and logistical difficulties remain. The college seeks additional funding, cultural experts, and technological support to sustain and expand these initiatives.

2.The college promotes self-reliance by developing students' skills in agro-farming, including beekeeping, horticulture, and livestock farming, in collaboration with Bhoroliporiya Kanyaka Bahumukhi Pam. Initiatives include workshops, internships, and field visits, where students gain hands-on experience and expertise. Notably, students have launched their own honey brand under expert guidance. The programme has led to active participation and entrepreneurial skills development. However, challenges such as limited government funding restrict the scale of these initiatives. The college seeks increased support from government agencies to expand and enhance these skill development opportunities.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Tyagbir Hem Baruah College has distinguished itself through its innovative approach to integrating environmental sustainability and income-generation within its campus activities. The college has created a unique model that combines the preservation of natural resources with practical, hands-on learning for students. One of the key initiatives is the establishment of a tea garden, making the college the only higher education institution in the state to own such a venture. In addition to the tea garden, the college has introduced several eco-friendly projects, including fish farming in ponds, banana plantations, beekeeping, vermicomposting, and mushroom farming.

These initiatives not only promote sustainability but also provide students with opportunities to engage in income-generating activities. Students actively participate in the daily operations, from plucking tea leaves and assisting in green tea processing to harvesting honey and learning about organic farming practices. Through these experiences, students acquire valuable skills in agriculture, business management, and sustainability, while also earning money. The integration of these practical projects into the academic curriculum reinforces the college's commitment to holistic education, enabling students to make meaningful connections between theory and practice, and fostering an entrepreneurial spirit. The college has launched its own brand of green tea and honey, which is sold to the public. This model not only enhances academic learning but also fosters self-sustainability, making Tyagbir Hem Baruah College a pioneering institution in integrating education with practical, income-generating activities.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Organize additional programs to raise students' awareness of the Indian Knowledge System, in line with the NEP 2020 guidelines.

2. Initiate more activities focused on the development of students' soft skills to enhance their overall competencies.

·3. Construct additional classrooms on the upper floor of the existing Science Building to accommodate the growing student population.

·4. Complete the construction of a new conference hall atop the existing canteen, synchronising with the college's Diamond Jubilee celebrations.

5. Ensure the timely completion of new hostel facilities to meet the increasing demand for student accommodation.

6. Organize more programmes to help students enhance their academic writing skills, fostering excellence in research and scholarly communication.

· 7. Collaborate with neighboring institutes to organize joint programmes addressing current and pressing issues, fostering knowledge exchange and community engagement.