



## Yearly Status Report - 2012-2013

### Part A

#### Data of the Institution

1. Name of the Institution	TYAGBIR HEM BARUAH COLLEGE, JAMUGURIHAT
Name of the head of the Institution	Dr. Sadananda Hazarika
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	037152664432
Mobile no.	9435081191
Registered Email	tyagbirhbcollege1963@gmail.com
Alternate Email	iqacthbcollege@gmail.com
Address	Jamugrihat, Karchantola-784189, Soniptur, Assam
City/Town	Jamugurihat
State/UT	Assam
Pincode	784189

<b>2. Institutional Status</b>																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Co-education																						
Location			Rural																						
Financial Status			state																						
Name of the IQAC co-ordinator/Director			Dr. Sanjib Upadhayaya																						
Phone no/Alternate Phone no.			03715264432																						
Mobile no.			9954497555																						
Registered Email			tyagabirhbcollge1963@gmail.com																						
Alternate Email			iqacthbcollge@gmail.com																						
<b>3. Website Address</b>																									
Web-link of the AQAR: (Previous Academic Year)			<a href="http://thbcollege.com/uploads/iqac/SSR_2011-12_THB_College.pdf">http://thbcollege.com/uploads/iqac/SSR_2011-12_THB_College.pdf</a>																						
<b>4. Whether Academic Calendar prepared during the year</b>			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			<a href="http://thbcollege.com/uploads/academic_calender/2012-13.pdf">http://thbcollege.com/uploads/academic_calender/2012-13.pdf</a>																						
<b>5. Accrediation Details</b>																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B</td> <td>2.23</td> <td>2012</td> <td>10-Mar-2012</td> <td>09-Mar-2017</td> </tr> <tr> <td>1</td> <td>C++</td> <td>00</td> <td>2004</td> <td>16-Sep-2004</td> <td>15-Sep-2009</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.23	2012	10-Mar-2012	09-Mar-2017	1	C++	00	2004	16-Sep-2004	15-Sep-2009
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1	C++	00	2004	16-Sep-2004	15-Sep-2009																				
<b>6. Date of Establishment of IQAC</b>			07-Sep-2002																						
<b>7. Internal Quality Assurance System</b>																									
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by</th> <th>Date &amp; Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td colspan="3"> </td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries														
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Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries																							

IQAC		
National Workshop on Innovative and Effective Teaching Methods in Higher Education	16-May-2013 2	150
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
THB College	Salary of Substitute Teacher Under FDP	UGC	2012 2	1173772
THB College	Salary of Substitute Teachers under FDP	UGC	2012 2	231552
Dr. Sanjib Upadhyaya, Dept. of Zoology	MRP	UGC	2012 3	233500
THB College	Sports infrastructure	UGC	2012 1	2000000
Department of Zoology	National Seminar	UGC	2012 1	38000
THB College	College Development/Merged Scheme	UGC	2013 1	200000
THB College	Salary of Substitute Teacher under FDP	UGC	2013 1	838485
THB College	Books & Journal	UGC	2013 1	200000
THB College	Additional Grants	UGC	2013 1	700000
Department of Political Science	National Seminar	UGC	2013 1	112000
Dr. Jayanta Baruah	MRP	UGC	2013 2	116000
Dr. Rasna Rajkhowa	MRP	UGC	2013 2	120000
THB College	Infrastructure Development Grant	Assam Govt.	2013 1	490000

[View File](#)

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	<b>Yes</b>
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	<b>4</b>
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	<b>Yes</b>
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>Yes</b>
If yes, mention the amount	300000
Year	2013

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Procurement of individual and departmental records which form the basis for AQAR  
Organised a workshop on Innovating Methods of Teaching and Learning in Higher Education

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
The submission of the AQAR for the year 20112012.	Not submitted
Introduction of vocational courses like Mobile Phone Repairing, Beauticians' course, Tailoring etc. in the college keeping in view requirement of the local needs.	Under process
To complete libraary automation	partially achieved
To complete the ongoing process of Office Computerisation within a short period.	Computerised
To work towards up gradation of the official website of the college.	Upgraded

To hold Interdisciplinary Lectures in the college.	Partially organised
To college future plan from Head of each departments	Collected
To establish of a Language Lab in the college as per the proposal sent to the UGC and NAAC.	Under process
To undertake initiatives for holding a National Workshop regarding which a proposal has been already sent to the UGC.	Organised on 16-17 May, 2012
<a href="#">View File</a>	

14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
IQAC	14-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2013
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Date of Submission	30-Sep-2013
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17. Does the Institution have Management Information System ?	No
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## Part B

<b>CRITERION I – CURRICULAR ASPECTS</b>
<b>1.1 – Curriculum Planning and Implementation</b>
1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words
<p>Tyagbir Hem Baruah College, Jamugurihat is affiliated to Gauhati University, Guwahati. As an affiliated college it executes the curriculum designed by the Gauhati University. The College ensures timely and effective curriculum delivery through a well planned documentation process. The college prepares an Annual Academic Calendar prior to the commencement of the academic year by a committee, known as the Prospectus Committee constituted for the purpose as per the academic calendar of the affiliating university. It specifies the dates for academic and nonacademic activities, examinations (internal) to execute proper planning for the Teaching- Learning process and continuous evaluation. Students are provided with this academic calendar along with the prospectus at the time of admission and also to the various departments of the college for information</p>

and designing their respective lessons plans. Before commencement of classes the college prepares a general class routine to enable smooth functioning of the classes. The general routine is prepared by the Routine Committee constituted for the purpose which is comprised of teacher-members. Attention is paid to include classes per course as per the guideline of the university. For example, six classes for a course in a week with six credits. The routine committee allocates theory and practical classes as per the requirement. The Routine is provided to the Students and Teachers. The Heads of the respective departments take responsibility of allotting the classes to each teacher based on their specialization and interest. The departments prepare lesson plans for effective class room delivery. Each faculty member maintains an academic diary where he or she has to note down day-to-day activities-both teaching and other.

The completion of the syllabus is purely maintained by the respective department and the heads of the departments oversee it. Towards the end of the semester, the Principal reviews progress of the curriculum transaction by holding Academic Council which is comprised of the Heads of every department.

The Principal and Vice-Principal also visit the classes to monitor the progress. To make the Teaching- Learning process more learner centric and curriculum delivery more effective the use of ICT has been gradually improved along with conventional classroom teaching. Teaching is supplemented with

Seminars, Workshops, Special Lectures, Group Discussions, Tutorials, Departmental Quiz, Paper Presentation by the students, Projects, Educational Tours, Field Trips etc. for effective curriculum delivery. The college central library provides teachers and students with necessary learning resources for effective academic development. All faculty members have been provided with user ID and password for accessing NLIST site that offers E-books and E-Journals in full text form. The departments also have their own libraries with collection of subject specific books which are available for the use of both students and teachers. Internal Examinations (Class Tests, Sessional Examination) are held as per the guidelines of the university. The institution encourages the faculty members to attend OC, RC, and STC courses, workshops, seminars, conferences and pursue research activities-M. Phil., Ph. D. and Major or Minor Research Projects (MRPs).

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
None	None	01/08/2012	0	None	None

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	None	01/08/2012
BSc	None	01/08/2012
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	None	01/08/2012
BSc	None	01/08/2012

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	23	25

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
None	01/08/2012	0
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Major & General EVS	326
BSc	Major & General EVS	23
BA	Geography Major	22
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback from all the stakeholders, including students and parents is very crucial in ensuring continuous development of the institute. The feedback form is designed by the college itself on the basis of the model previously given by the NAAC that helps in collecting their impressions and opinions on the current academic practices and available facilities for learning and their all round development. Students' feedback is supplied by the Under Graduate Students on stipulated dates fixed by different departments as per guidelines offered by the IQAC. Attendance of each student is mentioned in the feedback form but they are also given the option of rendering their opinions on various attributes maintaining anonymity. Feedback is received on varied aspects of the college including location, office, canteen, laboratory, library, administration and academics. Students are required to rate the course, the efficiency of the teachers and infrastructural facilities using a 4point scale(1 Unsatisfactory,2 Satisfactory,3 Good,4 Very Good). Scores are processed and analysed using statistical software SPSS and accordingly different tables are generated on each aspect. An analytical report is then prepared with the help of External Academic Audit Committee (EAAC) constituted for the purpose. The final report is then discussed at length in the staff council organised by the principal and chaired by the President of the Governing Body.Feedback from the parents, are generated by holding Parents Teachers Meetmeetings (PTM). All parents are encouraged to express their opinion on general conduct of classes, teachinglearning environment. Suggestions and comments given by the parents are also taken into account for redressing the grievances and ensuring overall</p>

development of the institute. From analysis of the feedback areas are identified that need special attention and action for amelioration. Such issues are also raised before different committees/departments, and proposals given by the committees and departments are discussed with the GB of the college and action plans are chalked out and implemented. The strength of the college is also taken into consideration and the potential areas are identified and more thrust is given on those areas for further progress. Of course in addition to this formal system, students' feedback is collected continuously by the teachers and the college authority from classroom interaction and open discussions with the students on various occasions.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	General	55	15	4
PGDCA	Diploma course	10	5	2
BA	Major	200	264	352
BA	General	250	497	312
BSc	Major	45	37	15
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2012	1125	0	35	0	0

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
35	10	20	2	1	5
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Every department is instructed to mentor students in their department for both academic and personal problems. The aims of students mentoring 1. Bridging the gap between the teachers and the students 2. Creation of a congenial/friendly environment in the college so that students can approach teachers without any hesitation for both educational and personal guidance. 3. To generate awareness and support to students to write competitive examinations at the national level 4. To motivate students towards higher studies and entrepreneurship 5. To guide and student for improvement in academic performance. Besides this, the Career Guidance and



Counselling Cell of the college organises events to make students abreast of various career opportunities in higher studies and emerging job markets.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1125	35	33

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
37	35	2	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2012	Dr Amal Saikia	Associate Professor	Ph.D
2012	Chabi Rani Das	Assistant Professor	NET
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	3rd Year	04/04/2013	07/07/2013
BSc	UG	3rd Year	04/04/2013	07/07/2013
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As an affiliated institution of Gauhati University, evaluation rules of the university are followed. The university has adopted major reform in evaluation by introducing Credit based grading system under semester system from the academic year 201112 and the institute has adopted the same. The college has adopted a method of assessing the academic performance of the students on a continuous basis. Besides university guidelines, some of the initiatives taken by the college are the following: Prefinal exams are conducted at departmental level for final year students which serve as a prelude to the university end semester examination. Special tests for slow learners are conducted. More assignments are given for practice The students are shown their answer scripts and informed about their mistakes committed and guided to improve their performance in next examinations. It is mandatory that each student has to give seminars in the class in topics selected randomly by the concerned teacher.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is a vital instrument for ensuring smooth and effective transaction of the curriculum and organization and accomplishment of the

nonscholastic activities. The academic calendar contains the list of activities to be accomplished including commencement of classes , transaction of curriculum and its completion within stipulated time and conduct of examinations, besides holding of election for the Students' Union, Annual Sports Week etc. which is at par with the Academic Calendar prepared by the affiliating University. Before commencement of classes at the beginning of every semester session different departments of the college provide their own routine according to their curriculum and tentative plan for implementation of the same and on the basis of that the Routine Committee formed by the college authority for preparing the general routine of classes finalizes the timetable of every semester and gets it approved with due approval from the Principal. Dates for the sessional examinations are fixed by the college on the basis of instructions from the university and convenience of the college. The opinions of the teachers from all the departments are taken into consideration while preparation of the general routine. The dates for the election to the Students 'Union and holding of College Week, and other nonscholastic activities are fixed through discussion with the representatives of the students' union and the Professors Incharge. The college keeps in view the objective of creating a vibrant work culture and inculcation of values like sincerity and punctuality in the students and the teachers while preparing the academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://thbcollege.com/index.php?home/results>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Major	78	72	92.37
UG	BA	General	199	108	54.27
UG	BSc	Major	4	3	75.00
UG	BSc	General	10	8	80.00
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://thbcollege.com/index.php?home/sss\\_igac](https://thbcollege.com/index.php?home/sss_igac)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	UGC	417250	233500
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
None	None	01/08/2012

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
None	None	None	01/08/2012	None
<a href="#">View File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
None	None	None	None	None	01/08/2012
<a href="#">View File</a>					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
None	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	1	0.87
National	Mathematics	1	1.2
National	Nepali	2	0.3
International	Mathematics	7	2
International	Nepali	1	1.5
International	Physics	2	3.6
International	Botany	2	1.7
International	Zoology	5	1.8
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	2
Education	5
Botany	3
Zoology	6
Geography	1

Mathematics	2
English	1
Economics	1
Political Science	5
Assamese	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Effects of mass transfer on unsteady Free convection MHD flow between two heated vertical plates in the presence of transverse magnetic field	Dr. Bhaskar Kalita	International Journal of Mathematical Engineering and Science (IJMES)	2012	0	THB College	0
Magnetic field effects on unsteady free convection MHD flow between two heated vertical plates (one adiabatic)	Dr. Bhaskar Kalita	International Journal of Advanced studies in Theoretical Physics, Bulgaria.	2012	0	THB College	0
Particular and Unique solution of spin in dependent DGLAP evolution equation in leading order and	Dr. Rasna Rajkhowa/J . K. Sarma	Particular and Unique solution of spin in dependent DGLAP evolution equation in leading order and	2013	0	THB College	0

gluon structure function at small-x		gluon structure function at small-x					
The transient for MHD Stokes osc illa-ting porous plate: a solution in terms of Tabulated functions	Dr. Bhaskar Kalita	Far East Journal of Applied Ma thematics.	2013	0	THB College	0	
The transient for MHD Stokes osc illa-ting porous plate: a solution in terms of Tabulated functions	Dr. Bhaskar Kalita	Far East Journal of Applied Ma thematics.	2013	0	THB College	0	
The transient for MHD Stokes osc illa-ting porous plate: a solution in terms of Tabulated functions	Dr. Bhaskar Kalita	Far East Journal of Applied Ma thematics.	2013	0	THB College	0	
Unsteady flow of a dusty conducting viscous liquid between two parallel plates in presence of a Transverse magnetic field	Dr. Bhaskar Kalita	Internatio nal Journal of Applied Ma thematical Sciences.	2012	0	THB College	0	
Applicatio	Dr.	Applicatio	2012	0	THB	0	

n of Laplace Transform to some MHD problems.	Bhaskar Kalita	n of Laplace Transform to some MHD problems, LAMBERT arcade -mica publishing, Dmitri Ghimisli, GERMAN			College	
Particular and Unique solution of spin dependent DGLAP evolution equation in leading order and structure functions at small-x,	Dr. Rasna Rajkhowa	International Journal of Engineering Research Technology	2013	0	THB College	0
Karyotype studies in some medicinally important Datura species of N.E. India	Rupa Kalita	Advances in Plant sciences	2013	0	THB College	0

[View File](#)

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
None	None	None	2012	0	0	0
None	None	None	2013	0	0	0

[View File](#)

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	3	14	1	0

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## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
None	None	0	0
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
None	None	None	0
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
None	None	None	0	0
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
None	0	None	0
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
None	None	None	01/08/2013	01/08/2013	0
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
None	01/08/2012	None	0
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2.5	2.77

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Others	Newly Added
No file uploaded.	

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	1.0	2012

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15318	3063600	1106	203791	16424	3267391
Reference Books	1750	357046	0	0	1750	357046
e-Books	3150000	0	0	0	3150000	0
Journals	7	95200	0	0	7	95200
e-Journals	6000	0	0	0	6000	0
Others(spe cify)	7	0	0	0	7	0
Others(spe cify)	13	24145	0	0	13	24145
<a href="#">View File</a>						

#### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
None	None	None	01/08/2012
<a href="#">View File</a>			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt	Others
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								h (MBPS/ GBPS)	
Existing	26	5	1	0	4	3	8	0	5
Added	5	0	0	0	0	5	0	0	0
Total	31	5	1	0	4	8	8	0	5

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
None	<a href="https://thbcollege.com/index.php?home/construction">https://thbcollege.com/index.php?home/construction</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.5	1.2	2	1.57

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a built in system for proper utilisation and allocation of available financial resources for maintenance and development of infrastructure facilities. The principal of the college in consultation with Governing Body (GB) constitutes different committees viz. College Development Committee (CDC), UGC Committee (UGCC), Construction Committee (CC), Purchase Committee (PC) etc. to chalk out plan for utilisation of grants received keeping in mind greater interest of the students. Laboratory: The laboratory is maintained by the concerned department and supervised by the Head of the department. The lab bearer facilitates use of lab equipments and maintains accounts. The calibration, repairing and maintenance of sophisticated equipments are done by the technicians of owner enterprises. The procurement of lab equipments is made by the PC in consultation with the concerned department. There is systematic procedure for disposal of waste materials that include biodegradable, nonbiodegradable and ewastes. Library: There is a Library Development Committee (LDC) which looks after different tasks carried out for constant development of the library. The committee holds meeting three to four times in a year and finds out areas of intervention. Decisions relating to procurement of furniture, technology upgradation (both hardware and software) and expansion of infrastructure facilities are executed by the Librarian and the Principal as per the recommendation of LDC. Decision regarding purchase of books (text books, references, journals, periodicals) is taken in consultation with the faculty members keeping in mind students' demand. The responsibility of listing out books is entrusted with each faculty member of the department which is later on finalised by the Head of the department in a departmental meeting. The list is then forwarded to the librarian for procurement. The librarian calls for quotations from leading publishers and book distributors in the form of tender as per the system which is in place. Quotations are then verified by the extended library committee (that includes Head of respective department) and

finalised. A few procedures followed are: 1. Every year in the beginning of the session students are oriented towards use of library, rules and regulations and motivated to register themselves to access the facilities of INFLIBNET. 2. To ensure return of books "NO DUES FORM' from library is mandatory in absence of which students are not provided with admission card to the final examination or graduation certificate. 3. A visitor register is maintained to keep record of library visitors both students and teachers. 4. In order to protect the library resources, the library is fully equipped with CCTV facilities. Sports: Regarding maintenance of sports facilities like Badminton, Volleyball courts/Gym available in the campus and other sports infrastructure is in the charge of the games secretary of the students' union and respective professors in charge. The football play ground is equipped with a stadium and dressing room, has been developed under sports infrastructure development grants received from the UGC in the year 201213. Computers: The existing computers of the college have been procured by the purchase committee of the college based on requirements from time

<http://thbcollege.com/uploads/iqac/Procedures&policies.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial support from Institutions	71	25500
Financial Support from Other Sources			
a) National	00	0	0
b)International	0	0	0

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill (Diploma in Office Automation Financial Accounting)	01/08/2012	18	CDAC
Soft Skill (PGDCA)	01/08/2012	2	CDac
Soft Skill (CCB)	01/08/2012	16	CDAC
Soft Skill (Dipploma In Computer Programming)	01/08/2012	5	CDAC
Soft Skill (CTALLY)	01/08/2012	1	CDAC
Soft Skill (CDTP)	01/08/2012	6	CDAC
Career Oriented program (COP)	01/08/2012	17	Industrial Fish and Fishery Technology, Assam

Career Oriented program (COP)	01/08/2012	18	Food Processing and Preservation, Assam
Career Oriented program (COP)	01/08/2012	9	Sericulture department of Assam
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2012	None	0	0	0	0
2013	None	0	0	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
None	0	0	None	0	0
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2012	0	THB College	None	None	None
2013	0	THB College	None	None	None
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SLET	0
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports (indoor and outdoor)	College Level (College Week)	500
Cultural Activities	College Level (College Week)	750
Debate and Discourse	College Level	70
Quiz/Extempore Speech/Speech	College Level	150
Literary Competition	College Level (College Week)	200
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2012	0	National	0	0	0	None
2013	0	National	0	0	0	None
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

<p>The Students' Union is an important organ of the college that assists the college authority in identifying needs and problems of the students and resolving them, and in maintaining discipline in the college. The IQAC of the college holds discussions with the representatives of the Students' Union where they raise different issues concerning the students and help in finding out amicable solutions for addressing the same which are incorporated to the Action Plan chalked out by the IQAC. The IQAC consists of two permanent representatives from the Union and they share views and grievances of the students in the IQAC meetings. The students oriented nonscholastic activities are organized with views and assistance from the Students' Union. The Students' Union organizes the Annual Sports Week and other festivals like Sarawati Pooja, Death Anniversaries of the saints like Sankardeva and Madhabdeva, Biswakarma Pooja ect. with guidance from the Professors Incharge for the secretaries. The Students' Union also cooperates with the NCC, NSS, Teachers' Unit, IQAC etc. in conducting seminars, workshops, different competitions etc.</p>
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### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

5000
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5.4.3 – Alumni contribution during the year (in Rupees) :

0
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**CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization of administrative or management works of the college helps in improving the efficiency of education system and the quality of educational services. Considering the interests of all stakeholders and needs for improvement of quality of education, the management practices the decentralized system. The College attempts to groom leadership at various levels. The Governing body, Principal, VicePrincipal, IQAC Members, Steering committee, teaching staff, nonteaching staff, supporting staff, student's union, student representatives, Stakeholders, Aluminies and various committees are jointly empowered to propose, design, formulate and execute their plans within the frame work of governance mostly laid by the Directorate of Higher Education (DHE) and UGC. The Academic, Administrative, NCC, NSS, IQAC are working together for the smooth running and over all functioning of the college. The Principal is the sole authority of the institution. He is also the DDO (Drawing Disbursing Officer, duly authorized by the Directorate of Higher Education, Govt. of Assam) of the College. So far, management and governance of the college is headed by the Governing Body (GB) duly constituted by DHE chairman, being the one of the leading personality of the locality with expertise in education and other social issues. GB comprises of representatives of teaching staff, nonteaching staff and socially responsible persons, parents' representatives. GB of the college holds meeting at a regular interval at least four times in an academic session. All issues relating to administration, development, academics etc. are all discussed at length in the GB meeting, taking into account opinions of stakeholders and students' interest at large. As per GB approval, the Principal executes all recommendation within the stipulated time and accounts of works' accomplishment have to be submitted in the form of report to the GB's next meeting. All the members of staff, both teaching and nonteaching play significant roles in participating in the decision making system of the college. There is a Staff Council which is chaired by the Principal and the council meets once in a year under all normal circumstances. The staff council encourages all members to freely express their observation and suggestions. All the members of staff participate in the proceedings and important decisions in respect to staff, students and the college are taken. Besides, the staff council, there is also an Academic Council which is comprised of the Heads of departments. The heads of departments take decisions regarding academic innovations and other related activities in consultation with the members of the department. There is a Students' Union, with seven portfolios in which students and teachers as incharge participate and take decisions and conduct various activities viz. sports, cultural, debate and discourse, literary etc. Senior members of staff are assigned with the responsibilities such as administrative and academic are considered vital members of decision making body. There are staff units for teaching and nonteaching staff in the College that operates as unifying factor among the members and organizes various social, cultural and welfare activities even outside the campus to especially generate awareness relating to various social evils.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum is designed by the affiliating university. The college ensures timely and effective curricular delivery through a well planned documentation process. Based on academic calendar designed by the university, teaching learning process and evaluation are carried out in an academic session.
Teaching and Learning	Classroom transaction is the dominant method of teaching and learning practice in the college. It is supplemented by seminar, workshops, special lectures, group discussions, tutorials, departmental quiz paper presentations by the students, projects, educational tour, field trips etc. though chalk and talk remains as one of the dominant method of teaching. Of late, use of ICT in a few classrooms has contributed to enhancement of teaching and learning. The UGC sponsored Career Oriented Programme (COP) courses on fishery, food processing etc. have helped the students and in acquiring employability skill. Besides, regular courses students are encouraged to undertake certificate, diploma courses on computer application under CDAC centre of the College.
Examination and Evaluation	Students' achievement in learning is evaluated in the form of internal and external examination. External evaluation is made by the university at the end of the semester. The examination is conducted centrally by the university and comprises 80 percent of the marks allotted per course. As a part of internal evaluation, all year round evaluation through class test, tutorials, students' seminar, presentation are made on weekly basis. Results of internal evaluation are communicated to the students in person to person basis. There is provision to hold the sessional examination for students in case they fail to appear the exam on the scheduled date on unavoidable circumstances.
Research and Development	The college endeavours to promote research activities in the college by

encouraging the faculty members to undertake minor and major research projects funded by UGC, ICSSR, DST, DBT and other funding agencies. Faculty members are also encouraged to enroll for M Phil and PhD programmes and undertake small research projects funded by the college. A Research Committee is constituted in order to look into various research activities along with the research proposals. The committee holds meeting on regular basis and research proposals are reviewed in the meeting. The researchers are also asked to make presentation of their research proposals in the research committee meeting. This helps to broaden the academic perspective of the researchers.

Library, ICT and Physical Infrastructure / Instrumentation

Constant effort is being made to upgrade the library both physically and technologically. The present library building has been completed this year. As per the recommendation of the IQAC meeting, library automation process has started and modalities are cleared to procure library management software as top most priority. During the year, a few book shelves have been purchased and the KIOSK facility is made available to the students. Under ICT development, initiatives have been taken to computerise the office works. The Network Resource Centre is established with the financial assistance from the UGC. One conference room attached to the library has also been constructed in this year. The new office building is completed and the office is shifted. The existing playground of the college has been developed with an auditorium of 500 capacity under the UGC Sports infrastructure development grant. Existing laboratory instruments are enhanced as per requirement.

Human Resource Management

The college authority makes constant effort towards proper management of human resources including teachers, office staff and students. Programmes are organised at the college level to acquaint the teachers and office staff with the new technology and sophisticated equipments installed. The teachers are offered necessary training for utilising the apparatus introduced



for facilitating the teaching learning process. Teachers are also shared the findings of feedback from students and parents for enhancing their proficiency. They are also encouraged to undergo different workshops, seminar etc. for their professional advancement. Certain programmes are also organised for awareness among students regarding code of conduct, rules and regulations of the college for soft skill development.

#### Industry Interaction / Collaboration

The college has no collaboration with any industry or private firms but as the college has a tea garden in the campus, for maintenance of it and to enhance the output, expertise and technical assistance are sought from the neighbouring Tea Estates, especially Dekorai TE and Farm Machinery Biswanath Chariali and Biswanath Agriculture College, Biswanath Chariali.

#### Admission of Students

- Admission process is merit based and completely online. However, special consideration is given to students hailing from remote and backward areas and poor family.
- Relaxation in marks is given to students with proficiency in cocurricular activities.
- The College website and Prospectus contain the required information about the institution and the courses offered.
- Reservation in admission is maintained as per the govt. rules.
- A special reservation of seat is also made for the children of teachers and employees. During the current year the admission process has been refined and initiatives have been taken to computerise the admission procedure.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	None
Administration	None
Finance and Accounts	None
Student Admission and Support	None
Examination	None

#### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
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		workshop attended for which financial support provided	professional body for which membership fee is provided	
2012	None	None	None	0
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2012	None	None	01/08/2013	01/08/2013	0	0
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
None	0	01/08/2012	02/08/2013	0
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
None	None	None

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. Internal Audit is done annually by the Auditors appointed by the Principal in consultation with the Governing Body. The heads of accounts under internal audit includes funds allocation for Semesterwise Examination, Study center of Institute of Distance and Open Learning (IDOL) of Gauhati University, Study Center of Krishna Kanta Handique State Open University (KKHSOU) and Seuj Udyog (Tea plantation by the college in its campus). External Audit: The external audit is done by the Govt. Auditor appointed by the Govt. of Assam in every two years. It includes all local accounts viz. UGC Fund, RUSA Fund, Development Fund, Examination Fund, General Fund, University Fee Fund, Library Fund, Infrastructure Fund, Games Fund, Magazine Fund, Students Union Fund, Scout Guide Fund, Student Aid Fund, IQAC Fund, COP Fund.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose
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funding agencies /individuals		
None	0	None
<a href="#">View File</a>		

#### 6.4.3 – Total corpus fund generated

0
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### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External	No	
Administrative	Yes	External	No	

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

None
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#### 6.5.3 – Development programmes for support staff (at least three)

None
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#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

None
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#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2012	None	01/08/2012	03/08/2012	04/08/2012	0
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

#### 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
None	01/08/2012	01/08/2012	0	0

#### 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0.00

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2012	0	0	01/08/2012	0	None	None	0
<a href="#">View File</a>							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
None	01/08/2012	None

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
None	01/08/2012	02/08/2012	0
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>The college has been striving for years to make the campus ecofriendly and preserve the resources it is naturally endowed with by adopting the following measures :</p> <ul style="list-style-type: none"> <li>• All are appealed to avoid plastic and make the college campus plastic free .</li> <li>• Students are made aware of the hazardous effects of plastic waste by various means such as workshop, seminars and informal discussions.</li> <li>• Important notices regarding admission, tenders, construction, supply etc, and advertisements for different jobs are circulated through the college website.</li> <li>Office works, library works are carried out with computers, dedicated server, software like SOUL and TALLY for reducing the use of papers and thereby reduce the burden on nature.</li> <li>• The College campus houses a variety of rare plants and animals. The college community relentlessly puts effort to make all aware about their duties towards protection of those animal and plant species.</li> <li>• The faculty members of the college also take part in plantation activities.</li> <li>• The authority takes care to avoid use of chemicals, object etc. that might pose any threat to the environment.</li> <li>• The college encourages use of bicycles by students, teachers and office staff through various awareness programmes.</li> <li>• The authority shows utmost care in management of the waste materials.</li> </ul>
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### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

<p>1. SWOC Analysis Affiliated to the Gauhati University, the college provides education in multiple disciplines, and has carved a niche for itself in the educational map of the region. As the institution has its strengths, it is not away from weakness. With the noble vision, it makes advancement on the basis of strengths, but addressing the weakness within an effective and constructive</p>
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framework. Strengths: Since its inception in 1963, this pioneer institution of higher education in the greater Naduar area has been striving to impart quality education. The prominent areas of the strengths of the college are:

- Strongly motivated teaching community, that has demonstrated unprecedented zeal, enthusiasm and efficiency towards the teaching-learning enterprise by incorporating new and effective means of classroom teaching and updating their knowledge, and engaging themselves in research activities. The college possesses a large numbers of faculty members having Ph.D.
- Number of minor and major research projects have been allotted to the teachers of this institution.
- A Biotech Hub has been established in the college with fund from the Department of BioTechnology, Govt. of India.
- The college also runs parallel courses under open universities namely K.K. Handiqui State Open University, Institute of Distance and Open Learning, Gauhati University.
- The library of the college is well equipped with a rich and constantly growing collection of books and journals. The computerization of the library has been accomplished. The library users are increasing every year, and the library has proved to be a hub of resources for faculty members, researchers and students. Besides the central library, each department is equipped with their own departmental libraries.
- There has been a continuous effort at converting traditional lecture halls to smart class room. Seven out of sixty classes have already been converted to digital classes.
- Efforts have been on to make optimum use of the laboratory facilities in different departments and to develop scientific outlook.
- A grand stadium has been built in the college campus with the funding of Rs. 36 lacs by UGC.
- The college has a girls' hostel which can accommodate 30 girls hailing from far flung areas. (however it is not operational today)
- A large number of students enrol in NCC and successfully complete the training. The scheme has helped a lot of students in seeking jobs in defence and other allied services. Most of the students are actively engaged with NGOs.
- The college frequently hosts different national level seminars and workshops of academic and cultural importance. Prominent alumni of National School of Drama also participate in workshops on drama.
- The student and teachers put concerted effort to organise different extension activities and campaigns like cleanliness drive, holding of health camps etc.
- The college has to its credit different scholarship and merit award schemes, which are annually offered to many poor, but meritorious students.
- A few of the students have demonstrated their interest and skills in games and sports, and they have made the college proud by participating and winning silver medals in international events.

Frequently, volleyball and football workshops/matches are organised to train and give exposure to the budding players.

- The college has an approximately 5 Hectares land resource which is used for tea cultivation, betel nut and lemon plantation. The college has three natural ponds converted to fish farms.
- Not the least, the college has produced a lot of prominent persons who are presently playing leading roles in various fields..

Weaknesses: There are weaknesses too which, of course, can be ameliorated by the concerted effort of different stakeholders. Of the major weaknesses mention can be made of the following:

- Fund crunch, needless to say, is the major problem that hinders and delays the good thing to happen in the ground.
- Remarkably poor teacher student ratio, particularly in Arts stream is another problem. A teacher has to teach more than 400 students at a time in some classes.
- Number of dropout students is increasing gradually. In 201516, it was 16.91 but in 201718, it has increased to 25. The reason behind this may be early marriage of girls students and poor financial conditions of the students.
- Lack of job oriented courses is also a major problem of this institution that demotivates the students with poor socioeconomic background who are in urgent need of employment.
- Though the college has enough space for different activities, yet it has no proper parking facilities. Besides, there are some transportation issues like unavailability of public bus services at cheaper rate for the students.
- There is no boys' hostel in the college and the existing girls' hostel is also not

operational due to lack of girls intending to reside there. • Lack of computers in each department of the college is another problem. • Lack of well-equipped auditorium. Such weaknesses as mentioned, naturally restrain the authority to lead the college at desired pace, although it can not necessarily halt the journey. Opportunities: The past experiences, the surrounding socioeconomic and cultural ambience of the College, and changing cultural, ethical and academic perspectives in the help us in identifying the opportunities that the college may access to. These can be as such: • The college has a great pool of sports talent among the students from SC and ST Communities like the Bodo, Mising and Tea tribes. Proper training, workshops and competitions can certainly boost their talents to grow. • By means of proper planning and use of technology, land resources can be exploited for income generation. • The college can go for collaborative activities with different social groups from the nearby villages with assistance from the Panchayat offices and Kanyaka organic farm. • Introduction of new courses like M.L.T., Mass Media, diploma in Entrepreneurship etc. if carried out properly, can open new opportunities for self-employment and enterprise. • Further introduction of self-financing courses can attract a number of students who can bring material changes in their post academic career. • Optimum use of human and material resources of the College and dynamic leadership of the teaching and administrative staff through use of the resources can make the institute a real ground of formation of human capital. • The college can engage guest teachers for existing as well as newly selected courses. • The college has also great potential of generating revenue from recreational practices and utilization of natural medicinal plants. • Optimum use of infrastructure. • The college is bountifully gifted by nature and that can be utilised for its further growth. • Renovation of boys' and girls' hostel can be planned. Challenges: The threats are the concomitant elements of every system and institution. These are meant for being effectively dealt with. These are as under: • Making arrangements every year for accommodating rising number of enrolled students like appointing more teachers, increasing infrastructural facilities and other support. • The teacher-student ratio is a real threat that constantly puts pressure on the system. • More income generation sources to be searched out. More and more self-financing and job oriented courses are to be given preference. • Interrupted power supply creates difficulties in conducting digital classrooms. The institute has to think about other sources of power supply in the coming days. • More than 90 students belong to BPL category which is a big threat to this institution for launching new courses. Such challenges jeopardise smooth development of the college, yet that can be overcome with visionary outlook and missionary zeal.

Green Practices The college has been striving for years to preserve the resources it is naturally endowed with bountifully. The college encourages use of bicycles by students, teachers and office staff through various awareness programmes. A well-secured bicycle stand is being maintained by the College with proper log book and security cover in the stand. Grievances related to missing bicycles are effectively managed by the College Authority. All the linkroads within the campus are nicely maintained periodically with funds from the College Development Fund. A declaration for maintaining a Plastic-free campus is being displayed in all corners of the institution. Students are made aware of the hazardous effects of plastic waste and they are encouraged to avoid use of plastic in the campus. Important notices regarding admission, tenders, construction, supply etc, advertisements for different jobs are circulated through the college website. Office works, library works are carried out with computers, dedicated server, software like SOUL and TALLY for reducing the use of papers. The College campus houses a variety of plants and animals. A gardener is appointed to maintain the green landscape of the college campus.

The faculty members of the college also take part in plantation activities within the college campus and try to make the students and others aware of the existence of various rare plant species in the campus and use of eco-friendly

objects.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://thbcollege.com/uploads/igac/Two%20Best%20Practices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college plans towards moulding of the students' ideas right from the beginning of their enrollment with identification of the special abilities and passion of the students. Every student has his/her own interest, creative ability although they are often deprived of opportunities and scope for their development. The institute makes attempt to provide them with necessary guidance, opportunities and scope for their expression and development. Considering the vision and mission of the college it tries to provide a platform to the student who have special interest and aptitude in different arrears and genuinely want to materialize their dreams. From classroom interactions, their participation in various scholastic and nonscholastic activities the teachers try to understand the students and identify their background, special aptitude and interest. Teachers always endeavor to offer them a platform for sharing their views, ideas with others. The enthusiastic and zealous students who want to pursue their dreams and aspirations are offered guidance and counselling to overcome the challenges and maintain the spirit, and achieve their goals. There are various activities which are commonly conducted for all the students. Various activities are conducted to support the students shape their ideas and exhibit their talent and qualities. Besides the activities organized as part of the Annual Sports Week the college conducts different activities that help in brushing up and enhancing the creativities and talents of the students. Such activities also help in drawing out the leadership qualities of the students and cultivating the values that are important for them in a corporate life. For example, the departmental seminars, where their participation is mandatory help the students to work on their presentation skills, update their knowledge and increase the level of confidence. The institute while arranging different scholastic and nonscholastic activities keeps in view the objective of enhancing the leadership qualities, cultural competence, interpersonal growth, and civic engagement. As awareness, motivation, devotion, knowledge, skills are essential components for the students to prosper in life the college, in discussion with the teachers and other stake holders works out the plans for arrangement of different programmes like seminars, workshops, brainstorming discussions on diverse current issues, motivational lectures, soft skill development workshops etc. All such activities help in imbibing the spirit of democracy and values which are necessary for furthering an environment of unity and brotherhood, and empowerment of the society.

Provide the weblink of the institution

[www.thbcollege.com](http://www.thbcollege.com)

### 8.Future Plans of Actions for Next Academic Year

1. Completion of library automation. 2. To hold interdisciplinary Lectures in each department. 3. To organise awareness programmes on various social issues as a part of extension activities. 4. Initiative to introduce PG courses in Geography and Assamese. 5. To collect and analyse students' feedback and take necessary measures. 6. Upgradation and redesign of college websites. 7. To publish a News Letter

