

**THE
ANNUAL QUALITY ASSURANCE REPORT
OF
THE INTERNAL QUALITY ASSURANCE CELL (IQAC)
2008 – 2009**



**TYAGBIR HEM BARUAH COLLEGE
JAMUGURIHAT, SONITPUR (ASSAM)
KARCHANTOLA - 784189**

About the college:

- 1 Name of the college : Tyagbir Hem Baruah College
- 2 Date of inception : 16-07-1963
- 3 Location
Locality : Jamugurihat
Development Block : Naduar
District : Sonitpur
State : Assam
P/O : Karchantola
Pin : 784189
Distance : From Tezpur: 54 KM; From Guwhati
250 KM
- 4 Area covered : 40.5 acres
- 5 Number of students in 2008-09 : **Boys: 344, Girls: 372, Total:716**
- 6 No. of streams : Two, Arts and Science
- 7 Affiliating university : The Gauhati University
- 8 Status of the stream
Arts (Provincialised)
Science (Non-provincialised)
- 9 Year of getting government grant-
in- aid for arts stream : 1974
- 10 Year of provincialisation of arts
stream : 2005
- 11 Year of getting Govt. financial
assistance for science stream : 2006

[received financial assistance of Rs. 2.75 lac from the state govt. for the year 2006-

07 which has increased to 6.0 lacs per anum from 2008 onwards]

12 Address for correspondence :

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Mission

To impart higher education for developing human resources and to provide responsible citizens with a clear aim to cope with the changing global environment inspired by the motto “May the Divine light enlighten us”.

Goal

Our goal is to produce a number of committed and responsible graduates who can serve the area in particular and the nation in general in the years to come.

Objectives

1. To generate and transmit quality education and to provide specialized and demanding education to the students so that they can be gainfully employed in future life.

2. To impart education for inculcation of democratic and secular values and to imbibe commitment towards the society.
3. To strengthen national integration and enhance the feeling of universal brotherhood, progressive outlook and to ensure preservation and transmission of cultural heritage.
4. To inculcate the spirit of sportsmanship
5. To help students to attain perfection as human being.
6. To bring the women and the underprivileged classes to the field of higher education.

PART- A

The Plan of Action towards Quality Enhancement

The IQAC, T. H. B. College chalked out the following programmes in the beginning of the year 2008 towards quality enhancement.

A. Plan of action during 2007-2008

The following initiatives were taken to fulfill the proposed plan during 2007-08:

- i. Organization of two UGC sponsored National Seminars by the Department of Zoology and the Department of Economics.
- ii. Almost all the Departments of the college organized Departmental Seminars to encourage the students in different areas of the concerned subject.
- iii. One Lecturer from the Department of English attended the Refresher Course at NEHU, Shillong on Functional English.
- iv. A State level workshop was organized by the college in collaboration with Assam Sahitya Shabha, Jamuguri Branch on the theme of “Modern Poetry in Assamese literature”.
- v. Construction of boundary wall around the college campus in a phase-wise manner.
- vi. Construction of a well furnished boys’ hostel.
- vii. Extension of existing tea garden for generating funds for the college.

viii. Development of in-campus link roads.

B. Infrastructure development

- i. Two 3 x 8 sq. mt. cycle and bike stands were constructed.
- ii. For solving the problems faced by the students in transportation initiative was taken but yet the problem remains unsolved. This long standing problem requires new kind of approach.
- iii. The process of construction of boundary walls was delayed due to the process of conversion of NH 52 (adjacent to the college campus) to a four lane Highway, as it was apprehended that it might lead to demolition of the walls adjacent to the highway.
- iv. Old college building was renovated and converted to for boys' hostel for SC/ST students hailing from remote areas and the foot-hills of Arunachal Pradesh (border of Assam).
- v. Link-roads of sand gravel and bricks were constructed. Additional fund for link road construction was provided by the Gaon Panchayat and Mahakuma Parisad.

C. Academic development

- i. Internal assessment of 10 marks in each paper for every student of TDC 1st year, TDC 2nd year and TDC 3rd years was done as per direction of the Gauhati University. Two Unit-test exams, each of 12 marks, were conducted by each department of the college. Attendance of each student was well maintained for the same.

- ii. Tutorial and remedial classes were conducted in the department of English as well as in all science subject by the respective faculties.
- iii. Multi-gymnasium was well administered with the help of a local NGO for the development of physical health of the students of the as well as the youth of the locality.

PART B

1. Activities reflecting the goals and objectives of the institution:

The following activities have been taken by the college authority to achieve the goals and objectives of the institution:

- i. In-campus link roads to different departments, library and office were constructed.
- ii. Two teachers were selected for UGC's FIP (FDP) to pursue PhD in Tezpur University and Rajib Gandhi University, respectively.
- iii. Special attempts were made to recognize the students with low IQ and consequent measures viz. remedial courses, bridge courses were taken to facilitate their learning.
- iv. Measures were taken for upliftment of the infrastructural facilities up to the mark.
- v. Teachers' participation in research, consultancy and extension is encouraged.
- vi. Examination results show remarkable improvement in the students' academic performance in the recent years.
- vii. Initiatives were taken for development of self-confidence in the students to harness different available career options through Career Counseling and Guidance Cell.
- viii. Initiatives were taken for upgradation of the poor quality students in academic activities.

2. New academic programmes initiated (UG & PG):

- i. Carrier Orientation Programme (COP) is being continued for this year.

The following courses are provided under this programme:

- a. Food Processing and Preservation

- b. Industrial Fish and Fisheries
 - c. Sericulture
- ii. Various carrier-oriented computer courses have been provided under the Computer Education Centre of the college.
- iii. The existing Academic programmes are:
 - a. UG course in Science, Humanities and Social Sciences.
 - b. PG course in Political Science, History, Economics, Assamese, English, Mathematics & Commerce under Institute of Distance and Open Learning (IDOL) Contact Centre, Gauhati University.

3. Innovations in curricular design and transaction:

The syllabi of the UG (Major and General) courses are provided by the University of Gauhati. However, the syllabi of the COP are based on the needs of the students and local conditions of the area and the courses are prepared by the concerned course coordinators and are approved by the Gauhati University.

4. Initiation in inter-disciplinary programmes:

The COP and various computer courses offered by the computer education centre of the college are being undergone by the students from both Arts and Science streams.

5. Examination reforms initiated:

Steps are being undertaken to introduce Semester System at UG level and are supposed to come into effect from the session 2011-12.

6. Candidates qualified for NET/SLET/GATE etc.: Dose not arise.

7. Initiatives towards faculty development programmes:

Mrs. Ajanta Nath, HoD, Department of Statistics has been pursuing Ph.D. under Faculty Improvement Programme (FIP) since 2008. She is registered at the Tezpur University for Ph.D.

8. Total number of seminars/ workshops:

Sl. No.	Date	Department	Theme	Resource Person
1	16/8/2009	Geography	Men and Envnt. Relationship in Geographical study	Mr. Amal Saikia, THB. College
2	15-16 Sept. 2009	Zoology, National Seminar (UGC)	Wetlands: their management in rural development in North East.	Prof. BKSarmah, NEHU, Prof. PC Bhattacharyee, GU Prof. SP Biswas, DU
3	18-19 Sept. 2009	Economics, National Seminar (UGC)	Globalization & development of Backward areas with reference to North East India	Prof. Madhurya Pd. Baruah, Gauhati University Prof. Indira Baruah, GU Prof. D. K. Baruah, GU Prof. S. Borbora, IIT Guwahati Dr. M.K. Dutta, IIT Guwahati

9. Research Projects:

(a) Projects being implemented:

Sl. No.	Name of the Teacher	Title of the Research Project	Funding Agency/ Year
1	Sri S. Upadhyaya, (Principal Investigator) Dept. of Zoology	Study of Eco-biology of Cotton Pygmy -goose (<i>N. coromandelianus</i> Gmelin) in some wetlands of Assam, India.	UGC (NERO) 2008-10
2	Dr. R. Rajkhowa, (Principal Investigator) Dept. of Physics	Studies on hadron structure functions at small x and different solutions of DGLAP evolution equations.	UGC (NERO) 2008-09

(b) Projects already completed:

Sl. No.	Name of the Teacher	Title of the Research Project	Funding Agency, Year
1	Mr. T. Upadhyaya, (Principal Investigator) Dept. of Botany	Study about Petro-crops of Bio-diesel yielding Plants of Sonitpur district, Assam	UGC (NERO) 2006-08
2.	Dr. S. Kalita (Co- investigator) Dept. of Statistics	Studies on some Ratial model with two phases of science.	UGC (NERO) 2006-08

10. Patents generated, if any: None.

11. New collaborative research programme: None.

12. Research grants received from various sources/agencies:

Several MRP proposals have been submitted to UGC during 2008-09 & other Govt. agencies.

13. Details of research work:

Sl. No.	Name of the Scholar/ Dept.	Area/ Title of the Project	Papers published	Name of the University
1	Mrs. R. Kalita		i. Karyotype studies in some medicinally important <i>Salanvon</i> sp. Of North-East India, <i>Jour. Of Plant Sci.</i> , 21 (1): 151-154, 2008.	Gauhati University
2.	Sri S. Upadhyaya, Dept. of Zoology	Eco-biology of Cotton Pygmy - goose (<i>N. c. coromandelianus</i> Gmelin) in some wetlands of Assam, India	1) Study of Morphometric variation in Indian Cotton Teal, <i>N. c. coromandelianus</i> Gmelin. <i>Pages 67 – 77 in Proceeding of N/S on Recent trends on Biological Research towards Rural development</i> , 2) Some aspects of breeding behavior of Indian Cotton Teal (<i>Nettapus c. coromandelianus</i> Gmelin) in Assam.	Gauhati University, Guide- Dr. P.K. Saikia, GU DoR: 26-06-2006

Research Papers presented in National & International Seminar/Conferences:

Sl. No.	Name of the Scholar/ Dept.	Title of the Paper	Date & venue
1.	Sri S. Upadhyaya Dept. of Zoology	1) Study on Anti-diabetogenic roles of <i>Swertia chirayita</i> (Roxb ex Flem) Karst in Mammals. 2) Traditional Use of Ethno medicinal Plants among the Karbi Community of Biswanath Sub-Division, Sonitpur (Assam).	N/S, Chaiduar College, 2008 N/S, Chaiduar College, 2008

		<p>3) Foraging Ecology of Indian Cotton teal (<i>Nettapus coromandelianus coromandelianus</i> Gmelin).</p> <p>4) Some aspects of breeding behavior of Indian Cotton Teal (<i>Nettapus coromandelianus coromandelianus</i> Gmelin) in Assam.</p> <p>5) Study of Protein constituent in some local fish species of Sonitpur district, Assam, India.</p>	<p>19th All Indian Zoological Congress & Seminar. Department of Zoology, Gauhati University, 2008.</p> <p>54th Tech. Session, Assam Sc. Society.2009, Tezpur University.</p> <p>N/S, THB College, 2009</p>
2.	Mr. A. K. Medhi Dept. of Economics	1) Globalization: Impact on the Indian Economy in general and on Economy of NE-Region in particular.	N/S, THB College, 2009
3.	Mrs. I. D. Medhi Dept. of Economics	<p>1. Future of rural development.</p> <p>2. Gender & empowerment policies of Women in NE India.</p>	N/S, THB College, 2009
4.	Mrs. A. Nath, Statistics	1. Impact of New economic policy on Assam.	N/S, THB College, 2009
5.	Md. S. Ahmed, History	Globalization & Indian Economic thinking in Ancient India.	N/S, THB College, 2009
6.	Dr. R. Rajkhowa, Physics Co-author: Mrs. R. Kalita, Botany	1) Medicinal plants: As an employment generating device for rural youth in Assam.	N/S, THB College, 2009
7.	Mrs. R.L.Basumatary, English, Co-authors: Mrs. M.Das, Zoology, Mrs. R. Das, Librarian,	1. Women empowerment through Selp-Help group: an overview	N/S, THB College, 2009
8.	Dr. S. Kalita, Statistics	1. Fiscal deficit & its sustainability perspectives for North-eastern Indian states wsr to	N/S, THB College, 2009

		Assam.	
9.	Dr. J. Baruah, Poi. Science	1. Impact of it on the development of Women of the rural area in the era of Globalization	N/S, THB College, 2009
10.	Mrs. S. Sarmah, English	Globalization & tourism potentiality in Backward area.	N/S, THB College, 2009
11.	Mr. D.K.Bhuyan, Economics	Employment generation in India	N/S, THB College, 2009
12.	Mrs. Aruna Borah, Education	Emerging teaching techniques in Higher Edn.	N/S, Rangapara College, 2009
13.	Mrs. R. Kalita, Botany	1. Medicinal plants: As an employment generating device for rural youth in Assam. 2. Study of different aquatic plants of Sonitpur district, Assam	N/S, THB College, 2009.
14.	Miss S. Borah, Mr. M. Sonowal Mr. D. C. Das Education	Emerging teaching techniques in Higher Edn.	N/S, Rangapara College, 2009
15.	J. Tamuli Economics	1. Employment and Unemployment Situation in North East India: An Analysis of the Recent Trends in the Era of Globalisation 2. Globalization, Regionalization and Political Empowerment in India	N/S, THB College, 2009.

14. Citation index of faculty members & impact factors: None

15. Honors/Awards to faculty:

None.

16. Internal Resource generated:

The college has been able to generate funds from its tea garden, fisheries, timber plants & as tuition fee from the students.

17. Details of department getting SAP, COSIST (ASSIST)/DST, FIST, etc.: None

18. Community services:

- i. Several environmental Awareness Programmes were organized by NSS & Value & Extension Education Cell of the college.
- ii. Two NEAC programmes on 'Climate change' and 'Biodiversity' were organized by Dept. of Zoology & Geography at Deepatola ME School & Nagsankar Girls High School respectively during 2008-09.

19. Teachers and Officers newly recruited:

1.	Teachers	2	Mr. J.Tamuli,(Economics) Mr. P.Borah, (Pol.Sc.)
2.	Non-teaching staff		
	a. LDA	1	Sri Ajit Kr. Bhuyan
	b. Grade IV employee		Sri Rajib Baruah Sri Jun Baruah

No teachers and officers were recruited during 2008-09.

20. Teaching-non-teaching staff ratio:

The ratio of teaching: non-teaching staff is 19:9

21. Improvements in the library services:

The following facilities were provided in the library during 2008-09:

- i. Facility for a moving display rack for cataloging.
- ii. Toilet facilities (both for teachers & students).
- iii. Number of journals in the library was increased. Newly, the journal North-East Geographer has been subscribed along with other magazines or monographs, viz. University News, Yojana and Down to Earth.

22. New books/ journals subscribed and their value:

Sl. No.	Items purchased	Copies	Amount (in Rs.)	
1	New Books	2,500 copies	2.5 lakh	
2	Journals & magazines	12 types		
3	News papers	National	3 nos.	21600
		Local	12 nos.	

23. Courses in which student assessment of teachers is introduced and the action taken based on student feedback:

Assessment of teachers was introduced in all departments of the college in both Arts and Science faculty (both Major & General courses). The head of the institution and the Head of the different departments took the necessary steps to improve the teachers' performance and involve them in various types of activities. The Governing Body of the college also took active part in maintaining the quality of the teachers on the basis of the feedback report.

Student's feedback as per IQAC guideline was taken in each & every department of the college.

Format No. -1

Table-1: Students' feedback on course for the year 2008-09

Sl. No.	Attributes	Total Score	Percentage
1	Learning value (in terms of skills, knowledge, analytical abilities)	1064	88.7
2	Applicability/ Relevance to real life situation	796	66.5
3	Depth of the course content	863	71.9
4	Extent of coverage of the course	871	72.9
5	Clarity and relevance of reading materials	787	65.6
6	Extent of effort required by student	858	71.5
7	Relevance/ learning value of project/ report	751	62.6
8	Overall rating	850	70.8

Format No. 2: Students' feedback on teachers

For feedback on teachers, data had been collected from students using 10 point scale by different departments. For this, the feedback forms were distributed to the students of different departments depending on the students' strength of the respective departments. The number of respondents department-wise, is as follows:

Table 2: Department-wise number of students giving feedback

Sl. No.	Departments	No. of respondents
1	English	20
2	Assamese (MIL)	20
3	Nepali (MIL)	15
4	Geography	10
5	Political Science	20
6	Education	20
7	Economics	10
8	History	10
9	Mathematics	5
10	Science	5

By analyzing feedback forms, it has been found that the average rank of the teachers of the college ranges from 6.73 to 9.27 in different departments. It also reveals that the average ranking on the attribute no.-3 (Ability to integrate course material with environment) and attribute no.- 7 (Provision of sufficient timely feedback) is relatively high. Students' response on teachers'

communication skill, interest generation, sincerity and commitment is found to be quite encouraging.

Action taken on students' feedback

Different steps were taken by the college authority for improvement of teachers' efficiency. The teachers were encouraged by the college authority to participate in refresher courses, orientation courses, workshops, seminars etc. Award to the best department was also given on the basis of performance of students in the degree final year examinations to encourage the teachers.

Following tables show consolidated percentage of students' score as given in the feedback forms.

A. Department of Education

Sl. No.	Attributes	Name of the faculties		
		A. Borah	D.C. Das	M. Sonowal
1	Communication skill (in terms of articulation & comprehensibility)	9.50	8.89	9.05
2	Interest generated by the teacher	9.46	9.00	9.00
3	Ability to integrate course material with environment/other issues to provide a broader perspective	9.08	8.60	9.20
4	Ability to integrate across the courses/ draw upon other courses	8.64	8.60	8.56
5	Accessibility of the teacher in and out of the class, availability of the teacher to motivate outside class discussion	9.00	8.88	8.84

6	Ability to design/quizzes/exam/assignments/projects to test undertaking of the course	9.26	8.56	9.00
7	Provision of sufficient timely feedback	8.60	9.88	9.68
8	Knowledge base of the teacher	9.52	9.12	9.36
9	Sincerity/ commitment of the teacher	9.32	9.32	9.32
10	Overall rating	8.96	8.92	9.08
Average		9.13	8.97	9.10

B. Department of English

Attributes*	Name of the faculties				
	A. Chetry	R.Dabari	R.L. Basumatary	S. Sarmah	S. Rajbonshi
1	9.20	9.00	9.00	9.20	8.90
2	8.70	8.30	8.30	8.80	8.70
3	8.50	7.10	7.40	8.10	7.60
4	8.50	8.30	8.00	8.07	8.00
5	8.60	7.90	7.90	7.90	7.00
6	7.90	7.80	7.90	8.10	8.30
7	7.20	7.40	7.40	6.60	7.70
8	8.80	9.30	8.60	9.20	8.50
9	9.10	9.00	8.60	9.20	9.20
10	7.90	8.30	7.70	8.300	8.00
Average	8.44	8.24	8.08	8.34	8.19
Notes: *Attributes are as listed in the Dept. of Education					

C. Department of MIL (Assamese & Nepali):

Attributes*	Name of faculties in Assamese	Name of faculties in Nepali
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	K.Kalita	K.K. Das	K. Talukdar	N. Bharali	C. R. Das	T. Sarmah
1	7.75	8.25	7.89	7.60	8.45	9.50
2	7.20	8.60	7.25	8.36	8.41	9.25
3	6.93	7.86	7.22	8.37	9.25	8.60
4	7.30	7.90	7.50	7.80	8.10	8.60
5	8.10	8.60	8.30	7.80	8.40	9.80
6	6.30	7.70	6.50	6.90	7.20	8.00
7	7.30	8.20	7.00	7.40	8.10	8.40
8	8.40	8.70	8.40	8.20	8.60	9.00
9	8.50	8.50	7.90	8.40	8.20	10.00
10	7.55	8.60	7.70	7.92	8.20	9.30
Average	7.53	8.29	7.56	7.87	8.29	9.04

Notes: *Attributes are as listed in the Dept. of Education

D. Department of Economics:

Attributes*	Name of the faculties			
	S. N. Thakuria	A. K. Medhi	I. D. Medhi	D. K. Bhuyan
1	8.1	8.8	9.1	9.2
2	7.5	7.9	8.5	8.0
3	8.0	8.5	8.6	8.1
4	7.2	7.9	8.1	8.0
5	9.0	8.9	8.9	8.2
6	8.5	8.0	8.2	8.3
7	7.2	8.0	9.0	8.1
8	8.5	9.0	9.2	8.2
9	9.0	9.6	9.9	9.5
10	8.1	8.3	8.7	8.5
Average	8.11	8.4	8.8	8.4

Notes: *Attributes are as listed in the Dept. of Education

E. Department of Political Science:

Attributes*	M. Deka	P.K. Bhuyan	Dr. J. Baruah
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1	8.2	9.6	9.2
2	8.5	9.5	9.8
3	7.4	9.1	9.3
4	7.9	9.0	8.8
5	8.1	9.1	9.1
6	7.8	8.7	8.8
7	8.6	9.1	8.7
8	7.1	9.6	9.3
9	7.6	9.7	9.6
10	8.4	9.3	9.4
Average	7.96	9.27	9.2
Notes: *Attributes are as listed in the Dept. of Education			

F. Department of History and Geography:

Attributes*	Name of faculties in History		Name of faculties in Geography		
	S. Ahmed	Dr. D. Borah	P. Goswami	A. Saikia	N M Bhuyan
1	8.3	7.6	9.98	9.9	8.2
2	8.6	8.6	9.2	8.9	8.7
3	8.3	8.6	9.3	9.6	9.4
4	8.3	7.6	8.45	8.6	8.4
5	8.0	7.3	9.3	9.3	9.3
6	8.0	6.6	9.1	9.2	9.1
7	7.6	7.0	8.45	8.5	8.4
8	9.6	9.3	9.6	9.6	9.6
9	9.3	8.0	9.6	9.6	9.5
10	8.0	7.3	8.9	9.3	9.3
Average	8.4	7.79	9.19	9.25	8.99
Notes: *Attributes are as listed in the Dept. of Education					

G. Department of Science:

Attributes *	Name of faculties							
	Physics		Chemistry		Zoology		Botany	
	**D. S.	Dr. R.R.	B. S.	D. S.	S. U.	M. D.	T. U.	R.K.
1	8.4	8.0	8.6	7.8	9.0	9.0	9.2	10.0
2	8.0	7.4	8.8	4.6	9.0	9.0	9.2	9.0
3	7.8	7.0	8.1	5.0	8.0	8.0	8.0	7.0
4	7.8	7.0	7.7	6.0	7.5	7.5	7.7	7.0
5	7.8	8.4	8.4	9.0	9.7	9.7	9.5	10.0
6	7.2	7.2	7.0	6.0	7.5	7.5	7.5	6.0
7	7.8	7.4	7.8	6.0	8.0	8.0	8.0	6.0
8	8.6	8.0	9.1	7.7	10.0	10.0	10.0	10.0
9	8.6	7.4	9.4	8.6	10.0	10.0	10.0	10.0
10	7.4	6.6	7.8	6.6	8.7	8.7	8.7	8.0
Average	7.94	7.44	8.27	6.73	8.74	8.74	8.78	8.3

Notes: *Attributes as listed in the Dept. of Education
 **D.S.- Dipen Sarmah, Dr. R. R.- Dr. Rasna Rajkhowa, B.S.- Bipul Saikia, D.S.- Dipak Saikia, S. U- Sanjib Upadhyaya, T. U. Tulshi Upadhyaya, M.D.- anisha Das & R.R.- Rupa Kalita.

H. Department of Mathematics & Statistics:

Attributes*	Name of faculties				
	Mathematics			Statistics	
	A. Sarmah	Dr. B. N. Hazarika Kalita		A. Nath	Dr. S. Kalita
1	9.3	9.2	9.1	9.0	9.0
2	8.6	8.9	9.0	9.0	9.0
3	9.6	9.2	9.2	9.20	9.0
4	9.8	9.3	9.1	8.0	8.0
5	8.8	8.9	9.0	9.0	9.0
6	9.3	9.10	8.83	8.4	8.5
7	8.4	7.3	7.5	8.0	8.0
8	8.7	7.4	7.7	8.0	8.0
9	8.1	8.0	7.9	9.0	9.0

10	7.9	8.1	8.9	9.0	9.0
Average	9.2	8.8	8.5	8.6	8.6
Note: *Attributes are as listed in the Dept. of Education					

Format no-3: Student's Course and Teaching Evaluation

After analyzing the feedback forms (Format no-3) on students' course-teaching evaluation, the following facts have been obtained:

- i. 79% of the students reported that their syllabus was adequate when it was challenging for 21%
- ii. 35% of the students reported that their syllabus was easy but 65% of them reported it as inadequate.
- iii. 30% of the students reported that the course was conceptually easy and 50% students reported that it was manageable and the rest 15% of them reported it as difficult and 5% reported it as very difficult.
- iv. On the query regarding syllabus taught in the class, the students responded in the following manner, 90 to 100 % = 45%, 75 to 90% = 30% and 50 to 75% = 25% respectively.
- v. Student's opinion on the library holding for the course: Excellent 30%, Adequate 50% and Inadequate 20%
- vi. Opinion of the students regarding access to the library: the prescribed/ recommended readings: Excellent 80%, Adequate 20%
- vii. Teachers prepared for class: Thoroughly 28%, With difficulty 65%, Not at all 7%
- viii. Teachers able to communicate: Efficiently 70%, Badly 30%
- ix. Teachers who encouraged students' participation in class: Yes 80%, No 20%
- x. Teacher encouraged students using following methods: Encouraged question 15%, Discussion in Class 68%, discussed outside the class 17%

- xi. Helpful from teachers' advice 70%, Unhelpful 15% & on time helpful 15%.
- xii. Internal assessment was fair 80%, not fair 20%
- xiii. The effect of internal assessment on course grade: improved 72%, lower it 16.6% & not affected 11.2%
- xiv. Teacher obtained feedback performance: Regularly 60%, Irregularly 28%, In time 12%
- xv. Approach of the teachers: Courteous 83%, Indifferent 17%
- xvi. Assignments discussed with students: Yes Fully 55%, Yes Partly 35%, No 10%
- xvii. Teachers who provide a course in the beginning of the year: Yes 70%, No 30%
- xviii. Lecture was helpful for the students: Yes 60%, No 40%

FORMAT NO. 4: Overall rating of programme by students:

Sl. No.	Items	Scores (in percentage)			
		Very good	Good	Average	Poor
1	Academic contents	70.63	25.41	3.96	-
2	Usefulness of study groups in furthering learning	5.4	65.26	26.17	3.17
3	Usefulness of teaching material	31.09	49.55	11.90	7.46
4	Timeliness of practical works	5.45	42.05	26.34	26.16
5	Academic value of mid-programme placement	21.58	32.40	32.70	13.32
6	Giving and getting helpful feedback	7.61	62.40	24.75	5.24
7	Fairness of evaluation	49.25	34.82	11.28	4.65

8	Interaction with faculty	50.04	15.82	34.14	-
9	Interaction with administration	15.38	30.94	22.06	31.62
10	Library facilities	32.29	27.45	34.19	6.07
11	Computer facilities	16.03	36.24	28.00	19.73
12	Hostel facilities	-	-	-	-
13	Recreational facilities	8.91	21.15	42.19	27.75
14	Extra-curricular activities	1.00	30.00	47.80	21.10
15	Sports facilities	5.74	33.15	35.38	25.73

24. Unit cost of education:

Rs. 18,218.00 per student during 2008-2009.

25. Computerization of administration and the process of administration and examination (results, issue of certificate):

- i. About 80% of the official works are done with the help of computer. Proposals have been submitted to UGC for complete up-gradation of the office.
- ii. The Assam Higher Secondary Education Council (AHSEC) and the Gauhati University (GU) provide the original certificates after completion of the course to the students. The college authority issues the provisional certificates to the students after completion of course. The original certificates and guideline for admission and examination process are provided by the ASHEC and the Gauhati University.

26. Increase in the infrastructure facilities:

- i. Renovation of old building of the college to use it as boys' hostel.
- ii. Class rooms and Seminar hall were constructed.

- iii. Improvement of the drinking water facilities for students and officials.

27. Technology upgradation:

The number of students undergoing certificate and diploma courses in computer was increased. The following new courses were introduced in the computer centre of the college by C-DAC during 2008-2009:

A. Courses offered during 2008-2009:

Sl. No.	Name of the course	No. of students passed
1	Flash (Computer Animation Flash-5)	10
2	Auto CAD (Designing Software)	12
3	Diploma in Financial accounting & Banking System.	16

B. Technology upgradation in Library:

- i. Introduction of FAX machine.
- ii. SOUL (2.0 Version) software in the library.

C. Technology upgradation in teaching-learning by:

- i. Use of audio-visual aids like over head projector, LCD projector and laptops etc.
- ii. Use of computers by the students for gathering information to facilitate their study and to search for employment.

28. Computer and internet access and training to teachers and students:

About 80% of the teachers frequently use computer and access internet in connection with their research work and for collecting course materials. The rest 20% of the teachers are still waiting to receive training on computer operation and utilities. Among the students, a major portion is interested in computer literacy and undergoing trainings in other courses of computer training centre.

29. Financial aid to the students:

Sl. No.	Name of the scholarship/ provider	Nos.	Amount (in Rs.)
1	ST/SC/OBC/MOBC scholarship	195	1,45,685.00
3	Poor aid fund / Students' union	36	18,680.00
4	Best graduate award/ Teachers' Unit	1	1,000.00

29. Activities and support from the Alumni Association:

A general meeting of the Alumni association of the college was held on 25-01-09 and various plans and programmes were discussed in it.

30. Activities and support from the Parent-teacher Association:

Annual guardian-teachers meet was held by the principal of the college to discuss the academic problems faced by the students.

31. Health Services:

A health camp was organized to make the students aware pf health care and yoga. Students from the nearby areas also participated in the camp.

32. Performance in sports activity:

The students of the college have participated in the district level swimming competition & football matches organized by 12th APBN and various NGOs.

33. Incentives to outstanding sports person: None.

34. Students' achievements and awards:

Pass percentage of the students in BA and B. Sc. examinations during 2008-09-

Exams		Total no. of students appeared	Total no. of students passed	Pass percentage
B.A.	Part-I	335	157	46.86
	Part-II	177	133	75.14
	Part-III	116	100	86.20
B.Sc.	Part-I	15	10	66.66
	Part-II	3	3	100
	Part-III	1	1	100

35. Activities of the Guidance & Counseling Cell:

Although the college has no direct placement cell, Carrier Counseling and Guidance Cell (CC & GC) of the college provided proper guidance and counseling to the students when needed.

36. Placement services provided to students:

The ex-students of this college have been employed in different Central & State Govt. departments and private enterprises. The NCC students were

employed in Army, CRPF, and APBN etc. Some of them are employed in banking sector, some in medical, some in electricity department, some in education dept., some in the Indian railways, some in private companies' viz. Nokia, Air Cell, etc. Many of the students are employed in different company services in mega cities of the country.

37. Development programmes for non-teaching staff:

- i. Under the programme of phase-wise training on Computer applications, five non-teaching staff members already got the training.
- ii. Salary of the staff recruited in non-sanctioned posts was increased.
- iii. Some of the staff members attended a workshop organized by the Academic Staff College of Gauhati University.

38. Healthy practices of the institution:

The college has organized awareness programme against insurgency among the students. Awareness programmes on drinking water, malaria and drug abuse were organized with the help of the local people of the Karchantola area. The Department of Geography organized a departmental Seminar on Men-environment relationship. The students of the TDC II yr. conducted a field trip to Nameri National Park and Pakke Tiger Reserve. The Department of Zoology organized Departmental Seminar's for three days each with 45 minutes duration where the students presented their papers before the Principal and the teachers of the Department.

39. Linkage developed with National/ International Research bodies: None

40. Others:

The employment of the graduates from the college is one of the major problems of the college as it is situated in rural area and as maximum students hail from the remotest areas. Again, most of the students of the college belong to SC, ST and Tea Garden Communities. Proper counseling and guidance is necessary for these students so that they can be absorbed in various fields to harness their knowledge and skill in service of the society. Efforts have been made to improve the employment situation in the area.

The number of drop-outs students is found to be considerably high. In order to reduce the number of drop-outs several measures have been adopted by the college authority. Since a majority of students comes from economically backward families, therefore the college authority has introduced various career oriented programmes (COPs) to make them self-reliant in future.

PART-C

Plans for the next year (2009-10)

A. Future Academic plan:

1. To organize at least one national seminar in a year.
2. To organize at least one departmental seminar in every department every year.
3. To introduce functional and spoken English course.
4. To limit the admission of the students into TDC 1st year. This could be done by admitting the students on merit basis.
5. To shift the library building from its present place to another, as the proposed 4-lane National Highway covers the present library building.
6. To establish a zoological museum in the department of Zoology.
7. To construct a well-equipped teachers common room.
8. To construct a girls' common room with attached facilities like, drinking water, toilet, etc.
9. To renovate the old classrooms, principal's room, auditorium and play ground.
10. To involve maximum number of teachers in research activities for quality development.

B. Future plan for Library:

1. Library automation for OPAC facility for general users.

2. Development of ICT.
3. To make flexible furniture available for library users.

C. Future plan for Computer centre:

1. To introduce auto-CAD.
2. To introduce Flash and Diploma in Office Automation and Banking system.

D. Future plan for Alumni association:

1. To practise fish farming in the low lying areas of the campus.
2. To establish horticulture and floriculture nurseries in at least 0.15 hectares of area within the campus.

E. Future plan for teachers' unit:

1. Construction of common rooms with all facilities like attached toilet and bathroom, indoor games etc. with well equipped furniture.
2. To provide sufficient numbers of text books and reference books for departmental library.

F. Future plan for Non-teaching staff:

1. Introducing office automation with uninterrupted supply of power.

2. Construction of spacious office building for keeping computer and for other official purposes.

Composition of the IQAC, THB College

1.	Chairperson	:	Dr. S. N. Hazarika, Principal, THB College
2.	Co-ordinator	:	Mr. Pradip Goswami, HoD, Geography, THB College
3.	Members from management	:	1. Mr. Suren Das, Ex. Principal, THB College & G.B. Member, 2. Mr. Hiteswar Borah, Ex. Principal, Jamuguri H.S. School & G. B. Member
4.	A few senior administrator	:	1. Commanding Officer, 12 th APBN, Jamugurihat 2. Block Development Officer, Naduar Development Block
5.	Teacher members	:	1. Mr. A. K. Medhi, Dept. of Economics 2. Mrs. I. D. Medhi, Dept. of Economics 3. Md. S. Ahmed, Dept. of History 4. Mrs. A. Nath, Dept. of Statistics 5. Mr. P. K. Bhuyan, Dept. of Political Science 6. Mr. S. Upadhyaya, Dept. of Zoology 7. Mr. D. C. Das, Dept. of Education
6.	Office Assistant	:	Mr. R. Dabari, Dept. of English